

**BOARD OF COUNTY COMMISSIONERS  
SOUTH TRUCKEE MEADOWS GENERAL IMPROVEMENT DISTRICT  
BOARD OF TRUSTEES  
AND LOCAL MANAGING BOARD  
WASHOE COUNTY, NEVADA**

TUESDAY

8:30 A.M.

DECEMBER 13, 2011

PRESENT:

**John Breternitz, Washoe County Commissioner, Board of Trustees, Chairman**

**Bonnie Weber, Washoe County Commissioner, Board of Trustees,  
Vice Chairperson**

**Bob Larkin, Washoe County Commissioner, Board of Trustees, Trustee\***

**Kitty Jung, Washoe County Commissioner, Board of Trustees, Trustee**

**Steve Cohen, Local Managing Board, Chairman**

**Ellen Allman, Local Managing Board, Member**

**Gerald Schumacher, Local Managing Board, Member**

**Gary Tavernetti, Local Managing Board, Member**

ABSENT:

**David Humke, Washoe County Commissioner, Board of Trustees, Trustee**

**E. Sue Sanders, Local Managing Board, Vice Chairperson**

The Board of County Commissioners, the Board of Trustees and the Local Managing Board convened at 8:40 a.m. in joint session in the Commission Caucus Room of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, with Chairman Breternitz presiding. Also present were Washoe County Chief Deputy Clerk Nancy Parent; Washoe County Manager Katy Simon; Washoe County Legal Counsel Paul Lipparelli; Pete Simeoni, Local Managing Board Legal Counsel; Rosemary Menard, Water Resources Director; and, Dwayne Smith, Water Resources Acting Sr. Licensed Engineer. The Clerk called the roll and the Boards conducted the following business:

**11-1010      AGENDA ITEM 3**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Joint Meeting agenda. The Boards will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Boards as a whole.”

There was no response to the call for public comment.

**11-1011      AGENDA ITEM 4**

**Agenda Subject: “Presentation of financial analysis by Hansford Economic Consulting, Inc. on the cost of Washoe County’s services to STMGID under the Interlocal Agreement for Operation and Maintenance of Water Facilities and Interlocal Agreement for the Division of Water Service Areas.”**

Member Schumacher remarked that Catherine Hansford, Hansford Economic Consulting, Inc. had been employed by the Truckee Meadows Water Authority (TMWA), and had been hired by the County to conduct the study and economic analysis. He noted that the Local Managing Board (LMB) did not approve of Ms. Hansford conducting the study.

Ms. Hansford conducted a PowerPoint presentation, which was placed on file with the Clerk. The presentation highlighted the financial analysis of water service for the Department of Water Resources (DWR) and the South Truckee Meadows General Improvement District (STMGID), outlines and background, purpose and goals, functional analysis and findings, financial analysis of water service for DWR and STMGID, DWR/STMGID Interdependency, Interlocal Agreement and Cost Allocation, Operating Cost Allocation Scenarios, differences in customer bills, Fiscal Year 2010 rate differences, Cost Allocation Scenarios, charges for adjustments, exchanged water, comparison of estimated annual operating costs Fiscal Year 2010, comparison of Fiscal Year 2010 allocated costs, and change in Fiscal Year 2010 operating costs per customer compared to actual allocation. It was noted that STMGID’s rates were lower since they had no debt.

LMB Chairman Cohen indicated that STMGID had always paid their way and that the LMB had no knowledge that DWR felt otherwise. Chairman Breternitz commented that the study was conducted to determine that status.

Member Schumacher remarked that after all the years of monitoring and having responsible parties involved with the Interlocal Agreement, he questioned why this was being considered.

There was no action taken or public comment on this item.

**11-1012      AGENDA ITEM 5**

**Agenda Subject: “Presentation and discussion on the process for merger of a general improvement district under Chapter 318 of the Nevada Revised Statutes.”**

Pete Simeoni, Legal Counsel for the Local Managing Board (LMB), explained the process under NRS Chapter 318 regarding a dissolution, merger or consolidation of a General Improvement District (GID). If a Board of County Commissioners of a county in which the GID was located decided that it was in the best interest of the county of the GID to merge, consolidate or dissolve, an ordinance could be

brought forward. To be determined would be whether there was any outstanding indebtedness, if a governmental unit would assume any outstanding indebtedness of a GID, whether there was no longer a need to provide that service or, if the governmental unit would assume the responsibility of providing that service. After that was determined, the board of commissioners, through the county clerk, would set a time and hearing for the ordinance. At which time the county clerk would notify property owners within the GID that an ordinance would be coming forward and, if they wished to protest, provide written protests opposing the dissolution, merger or consolidation. Mr. Simeoni said the matter would then be heard before the county commission who would have the ability to either adopt the ordinance or, if a majority of the property owners within the GID opposed the ordinance by written petition, then the dissolution, merger or consolidation would not move forward. In the event of dissolution, all of the assets and funds would be transferred to the county's general fund with a liquidation process occurring after that transfer. If a merger occurred, the assets and funds would be transferred to the governmental unit that assumed the obligations of the GID and then provide those services.

**\*9:00 a.m.** Trustee Larkin arrived.

Chairman Breternitz stated that a key point was related to debt and understood that STMGID had no debt. Rosemary Menard, Water Resources Director, stated that was correct. She referenced a letter included in the staff report that she submitted to the LMB explaining a specific proposal made relative to eliminating administrative support for STMGID. The proposal stated, "Eliminate administrative overhead associated with maintaining STMGID as a separate entity. Merge STMGID's 3,700 water service customers into DWR's water service customer base and, maintain STMGID's current rate structure, which produces about \$2.5 million per year. Eliminate about \$400,000 in administrative costs without affecting water service to customers or cost of service to customers."

Trustee Jung asked if this merger would affect customers in Golden Valley. Ms. Menard explained that the only relationship between Golden Valley customers and STMGID regarded Golden Valley leasing water rights from STMGID; however, Golden Valley customers had asked the County, which the County was pursuing, about acquisition of water rights for their Recharge Program. She said that any water rights acquired would no longer be leased from STMGID. Trustee Jung stated that was assuming all those water rights were received and thought those water rights were being received in increments. She asked if the process would be changed. Ms. Menard indicated that she could not directly answer that question, but felt that the lease was being negotiated on an appraisal basis.

Chairman Breternitz remarked that the LMB did not have legal representation aside from the District Attorney's (DA's) Office. He asked if there was a problem holding discussions related to separation agreements.

Paul Lipparelli, Legal Counsel, explained that the DA's Office had provided legal counsel services during LMB meetings for items such as Open Meeting Law information and general legal advice. He stated that the LMB was an advisory board to the Board of Trustees and not a legal entity in the same way as the GID. He said they did not have the capacity to sue or be sued, and did not have the capacity to enter into contracts. Mr. Lipparelli said the LMB did not need legal advice other than ensuring the meetings were conducted under the Open Meeting Law and complied with the Public Records Law. However, that did not mean that property owners within the GID may not feel as if their interests were being well-represented since there was no other lawyer independent of the DA's Office that provided legal advice to the Board of Trustees and, to some extent, the LMB. It needed to be determined whether the Board of Trustees and the Board of County Commissioners, who were the two parties to merge, would consider giving "Informed Written Consent" to allow the DA's Office to stay involved on both sides of the transaction. Another option would be if the Board of Trustees decided to engage independent legal counsel to advise the Trustees about the unique and special issues in the interest of property owners within the GID that may be triggered by, or involved with, the decisions as part of a merger or dissolution. Unless there was an Informed Written Consent from both parties, the DA's Office would be unable to represent the Board of Trustees in the transaction since the DA's Office was mandated to provide counsel to the Board of County Commissioners, but not to the Board of Trustees. Mr. Lipparelli said the option of hiring an outside attorney to advise the Board of Trustees could also answer legal questions from the LMB concerning issues surrounding the merger or dissolution.

LMB Chairman Cohen felt it would be beneficial to have an attorney interpret information being received from DWR. Member Tavernetti explained that a citizen focus group had been comprised which asked customers if they wanted STMGID to remain. He said the customers unanimously declared that they wanted the GID to remain. Member Tavernetti reiterated that STMGID had no debt and that the merger was between the County and TMWA, but services that STMGID received were from the County. He preferred the LMB have independent counsel to advise them on what they could or could not do. Member Tavernetti said STMGID had always contracted with the County for certain work that needed to be completed and one option would be for STMGID to contract with TMWA instead of the County. He said Chairman Cohen had attended a meeting with TMWA where it was indicated that STMGID could retain the status quo, but that TMWA would not bring any issues forward to the LMB nor would they approach them on any major improvements.

Chairman Breternitz said that TMWA was a separate organization. Based on the DWR/TMWA merger, part of DWR would become part of TMWA, but TMWA was operated by a separate Board of Directors. He commented on a statement made that the DA's Office would ultimately represent TMWA and felt that was an incorrect statement. Mr. Lipparelli clarified that TMWA had their own legal counsel and that the Joint Powers Authority Board hired outside counsel for their representation.

There was no action taken or public comment on this item.

**11-1013      AGENDA ITEM 6**

**Agenda Subject: “Discussion and possible direction to staff on legal representation for the STMGID for discussions related to the possible merger of STMGID’s water service customers into Washoe County’s Department of Water Resources’ (DWR) water utility.”**

Chairman Breternitz asked if the Local Managing Board (LMB) would be willing to execute the Informed Written Consent allowing the District Attorney’s (DA’s) Office to stay involved. Paul Lipparelli, Legal Counsel, clarified that the Board of Trustees would make the decision on whether or not to engage outside legal counsel.

LMB Chairman Cohen noted there was a general frustration. The first concern was for the customers and how they would be protected. Primarily, he said the Department of Water Resources (DWR) guided STMGID on some of the options for other entities to manage STMGID because there were conflicts. He felt that an outside attorney could advise STMGID on their options.

Chairman Breternitz said the LMB was seeking representation specific to the possible consolidation of the two entities. LMB Chairman Cohen remarked it was hard to separate the Board of Trustees from the Board of County Commissioners. He explained there were two opposite groups of people, the citizens of Washoe County and the citizens of STMGID and, as Trustees, the best interest of the GID customers needed to be considered. He felt an independent interpretation would help clarify those interests.

Member Allman indicated there was an interpretation that there could not be two customers within the same district that had two different rates. She said existing STMGID customers did not have any debt, but new customers would have debt, which would be the reason for two sets of rates.

Trustee Larkin said this was new for the County where one set of individuals operated on two separate boards and would now be faced with a conflict of interest. He asked where that left the Board of County Commissioners as the head of DWR, and the Board of Trustees as the head of STMGID. Mr. Lipparelli explained that NRS contained many examples of the Legislature placing certain officials in conflict of interest positions. The law contemplated that the County Commissioners could be that Board so the Legislature had already decided that conflict was acceptable in Nevada. If the Board of Trustees received competent legal advice and could make decisions in regard to the best interest of the property owners in the GID, they were then above reproach. It had been questioned if the Board of Trustees could receive competent legal advice from the DA’s Office, who also represented the Board of County Commissioners, who in turn represented DWR customers and their rate payers. He said having independent legal counsel would provide that advice to the Board of Trustees and would ensure that the Trustees decisions about this process was based on independent advice.

Trustee Larkin asked if providing independent counsel to the Board of Trustees gave standing to the Trustees for future appeals concerning the merger. Mr. Lipparelli replied unless litigation was entered into, he was unclear how standing would be involved. He said the DWR/TMWA merger was related to this, but was on a separate legal tract. However, it needed to be recognized that TMWA advisors were scrutinizing every aspect of DWR's operations, debt structures, liabilities, duties and responsibilities and would ask strong questions about DWR's relationship with STMGID and whether STMGID's rates and legal relationship between those two entities was arms-length.

Trustee Weber asked the LMB for suggestions about legal representation. LMB Chairman Cohen replied that customers were asking hard questions because they wanted their assets protected. He noted that STMGID had a good relationship with the DA's Office, but there were certain questions that could not be answered beyond the Open Meeting Law.

Member Allman said that a scope of work could be created to include an analysis for certain sections of a potential merger. She noted that a merger rather than dissolution would keep the assets with STMGID.

There was no public comment on this item.

Trustee Larkin moved to authorize the LMB to hire competent legal counsel in order to remain arms-length. Trustee Jung seconded the motion.

Mr. Lipparelli clarified that the LMB could not hire an attorney since they did not have the capacity to enter into a contract. He stated that the Board of Trustees would hire the attorney or that the Board of Trustees could take a recommendation from the LMB as to who that person would be, but the contractual attorney/client relationship would be between the attorney and the Board of Trustees.

Trustee Larkin amended the motion per Legal Counsel's clarification regarding the Board of Trustees hiring competent legal counsel. The seconder agreed.

On call for the question the motion passed on a 4 to 0 vote with Trustee Humke absent.

**11-1014      AGENDA ITEM 7**

**Agenda Subject: "Discussion and possible direction to staff to implement the Board's direction to the DWR to eliminate administrative overhead associated with maintaining the STMGID as a separate entity and to merge STMGID's 3,700 water service customers into DWR's water service customer base."**

In light of the action to authorize the hiring of separate legal counsel, Paul Lipparelli, Legal Counsel, explained that it may be appropriate to defer action on the

remaining items since those actions implicated some issues involved with the potential merger.

Trustee Larkin questioned the elimination of administrative overhead costs. As a County Commissioner, he said that had been the direction to staff and, unless the course was being reversed, he saw no reason to defer that action.

**9:33 a.m.** Trustee Weber temporarily left the meeting.

Mr. Lipparelli said that was correct as it related to the Board of County Commissioners, but he urged the Trustees not to act on that portion as the Board of Trustees until there was the benefit of independent legal counsel.

Trustee Larkin moved to defer the remaining portions of the action items until independent legal counsel was obtained. Trustee Jung seconded the motion. The motion passed on a 3 to 0 vote with Trustees Humke and Weber absent.

In response to a question from Trustee Larkin, Rosemary Menard, Water Resources Director, explained that staff had been working with the Local Managing Board (LMB) to scale back the services being provided. She said this gave an opportunity to focus the conversations on the issues related to the merger and finding a way to move forward. She indicated that these would return to the Board of County Commissioners once the LMB and the Board of Trustees hired an attorney.

There was no public comment on this item.

**11-1015      AGENDA ITEM 8**

**Agenda Subject:** “Discussion and possible direction to the LMB and/or Washoe County staff regarding options available for development of a modified water rate structure and disposition of STMGID assets upon possible merger with the Washoe County Department of Water Resources.”

Per discussion, this item was deferred until independent legal counsel was obtained.

**11-1016      AGENDA ITEM 9**

**Agenda Subject:** “County Commission, Trustees, LMB, and Staff Comments (limited to announcements, requests for information, statements relating to items not on the agenda or issues for future agendas.)”

In order to maintain an arms-length discussion, Trustee Larkin suggested that the Board of Trustees no longer meet simultaneously with the Board of County Commissioners.

**9:36 a.m.** Trustee Weber returned.

Rosemary Menard, Water Resources Director, explained that this joint meeting was for the Board of County Commissioners to provide direction to the DWR staff, but a solution could be sought to bring just the Board of Trustees together. Trustee Larkin said he had ideas for elements that needed to be incorporated and one element was to not meet in the County Commission chambers, but to meet at another location.

LMB Chairman Cohen commented that STMGID paid 100 percent of their way. He said that STMGID was a customer that contracted with DWR for services and, as long as STMGID was billed correctly, they paid for those services with no cost to the County. He said the LMB had been financially responsible and were very aware of their costs.

**11-1017      AGENDA ITEM 10**

**Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Joint Meeting agenda. The Boards will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Boards as a whole.”**

There was no response to the call for public comment.

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**9:41 a.m.** There being no further business to come before the Boards, on motion by Trustee Larkin, seconded by Trustee Jung, which motion duly carried with Trustee Humke absent, the joint meeting was adjourned.

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**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

DECEMBER 13, 2011

PRESENT:

**John Breternitz, Chairman**  
**Bonnie Weber, Vice Chairperson**  
**Bob Larkin, Commissioner**  
**Kitty Jung, Commissioner**  
**David Humke, Commissioner\***

**Nancy Parent, Chief Deputy County Clerk (10:02 a.m. to 1:33 p.m.)**

**Amy Harvey, County Clerk (1:34 p.m. to 7:56 p.m.)**

**Katy Simon, County Manager**

**Paul Lipparelli, Assistant District Attorney**

The Washoe County Board of Commissioners convened at 10:02 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Chief Deputy Clerk called the roll and the Board conducted the following business:

**11-1018      AGENDA ITEM 13 – PUBLIC COMMENT**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.”

Betty Hicks said it seemed the County was trying to fix the catastrophic error of paying too much for the Truckee Meadows Water Authority (TMWA) by creating the Bond Bank. She stated an amazing amount of experts had better ideas on taking care of this issue and the Board should listen to them, because the choice being made would affect every person in the County. She asked that the adoption of the ordinance creating the Bond Bank be tabled until the experts could be consulted. She stated she supported the Deputies in the collective bargaining process, because what had been happening was nonsense.

The audience applauded. Chairman Breternitz said the Board’s policy was applause was disruptive to the process of running the meeting, and he asked the audience refrain from applauding. He advised when applause kept happening in the past, the Board recessed.

Ms. Hicks said the Board lived comfortably, but not everyone did, and she asked the Board to consider those people when making their decisions.

Roger Edwards thanked the Board for the yeoman's job it did with the budget cuts, which had been difficult and time consuming, but were needed to ensure the long-term health of the County. He stated he was concerned items coming before the Board, which would be short-term fixes, could become long-term problems. He said the long-term health of the County was more important than the short-term failures of projects, policies, or programs and should be the focus of any decisions.

Robert Barone said this was his third request to the Board to kill the Bond Bank Ordinance, and he discussed the risks associated with creating a Bond Bank. A copy of his remarks was put on file with the Clerk.

Don Gil, accompanied by Tim Ross, on behalf of the Sheriff's Deputies and Supervisors Associations, spoke regarding the impasse in the collective bargaining process, the concessions already granted by the County's employees, the various payments being made by the County during this financial crisis, the failure to enact the Governmental Services Tax (GST), and the everyday actions of the Association's members. A copy of his remarks was put on file with the Clerk.

Carla Fells, Washoe County Employees Association Executive Director, noted a number of employees were in attendance today and some would be speaking. She said the County's employees expressed to her they felt they were bearing the brunt of paying for the settlement with the Incline Village taxpayers. She stated the employees also expressed concerns during the town-hall meetings regarding service reductions. She thanked the Board for listening to the employees' concerns regarding the budget reductions to the Public Guardian and the Senior Law Project and for adjusting the amount of those cuts. She said the employees wanted the Board to know their decisions would have long-lasting impacts. She advised the employees would continue to negotiate in good faith, but the employees felt the budget could not be balanced on the backs of the employees and there needed to be an increase in revenue. A copy of her remarks was put on file with the Clerk.

David Kelly said a report from an economics professor at the University of Nevada, Reno commissioned by the Board indicated every dollar spent generated \$1.50 in economic activity and every County job created 1.5 other jobs. He discussed the impacts of County employees on the downtown economy and the impacts of the budget reductions on the employees. He understood the need to balance the County's budget, but doing so with employee reductions was irresponsible, would force them to reduce their spending, and might cost some of them their homes. A copy of his remarks was placed on file with the Clerk.

Cindy Vargas spoke about taking pay cuts, the impact, and the lack of discussion about securing new revenue. She stated she believed her job in the mailroom would eventually be outsourced, which led her to switch places with a coworker who was

being laid off. She said if someone did not like the future being created for them, they could change it. A copy of her remarks was placed on file with the Clerk.

Duke Renslow said the economy impacted him by having to take pay cuts, having a house facing foreclosure, and having to pay his child's \$1,000 plus a week medical bills required to treat a chronic disease. He said the nearest doctor able to treat his child was in Palo Alto, California, requiring him to pay for travel, lodging, and food in addition to the medical bills. He stated the tax money collected from Incline Village benefited all of the County's residents, not just the County's employees, and all of the residents should help pay the money back to the Incline Village taxpayers. He felt implementing the GST would be the right thing to do.

Chad Quiggle stated he was disappointed with the County putting the deficit and the Incline Village tax repayment on the backs of its employees. He said everyone throughout the County should help make the payment, and he requested the Board implement the 1 percent tax.

Ed Johnston said Chairman Breternitz indicated the Commissioners had taken pay cuts in the form of deferred salary. He noted deferring salary was not a pay reduction, but merely shifted the receipt of the money to either the end of the year or the end of the Commissioners' terms. He stated the Commissioners claimed they were committed to providing the highest level of transparency, and providing their pay stubs would be in keeping with their alleged goal of transparency.

Suzanne Fisher said a newspaper article indicated the City of Reno wanted to sue the County for \$2.7 million for miscalculating property taxes, which was in addition to having to pay back Incline Village for property tax miscalculations. She stated when the Bond Bank came up earlier this year, it was indicated the County's debt could increase an additional \$525 million for non-necessities. She said the Internet also showed the Commissioners' pay increased by 3.7 percent in 2008/09 and 5 percent in 2009/10, while she took pay cuts as an employee for the last five years. She did not understand why it was stated the employee's amount was \$6 million, because the Deputies had been asked to take pay cuts of up to \$7 million. She noted her family would be taking a double pay cut because her husband also worked for the County, while the Board got pay increases every year.

Tracey Thomas said the only thing that compensated for the increasing cost of living was the \$400 longevity payment she received. She discussed how Technology Services was not considered a mandated service and the error in her base salary as reported by Transparent Nevada. She said with all of the conflicting facts being published, she asked if the Commissioners had received increases while employees had taken pay cuts. A copy of her remarks was put on file with the Clerk.

Brandon Zirkle spoke about what he made as a Deputy Sheriff, about the impacts of his job, and about the sacrifices he made to do his job. A copy of his remarks was put on file with the Clerk.

**10:38 a.m.** The audience applauded and Chairman Breternitz declared a recess.

**10:57 a.m.** The Board returned with Commissioner Humke absent. Chairman Breternitz reiterated his request the audience refrain from applauding.

Joseph Colacurcio spoke about being hired as a deputy, laid off, and then being rehired. He stated it was hard to go to work everyday when he did not know if his job was secure, but he did go to work and did what he had to do every day. He asked the contract be settled and that he make the same pay he made when he started as a deputy three years ago.

Lynette Anninos spoke about doing the work of the employees who left. She advised because of the salary cuts, she used her longevity pay to help buy gas for her car and propane to heat her home. She felt the County should stop spending money it did not have and stop making cuts on the backs of those who could least afford it. She said she came to the Board in 2006 when a County culvert destroyed her lot, which was still not fixed because she did not have the money to fix it nor had she received any compensation. She stated the problem with the culvert stopped her from selling her property and moving. She felt it was wrong she received salary cuts while the Commissioners received raises.

Jim Galloway spoke about the Reno City Council's out of control spending and the Bond Bank Ordinance brought before the Board in May 2011. He stated he was still against the Bond Bank, even though the Ordinance was scaled down, because it was not safe and was full of loopholes. He said the savings cited by staff were an illusion, because staff's calculations only considered the present and not the long-term. He requested the Commissioners listen to citizen's comments tonight and vote no on the Bond Bank. A copy of his remarks was put on file with the Clerk.

Ray Comtois stated he felt all of the leaders were failing miserably and were not making any sacrifices.

**11-1019      AGENDA ITEM 14 – ANNOUNCEMENTS**

**Agenda Subject: “Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas, Statements Relating to Items Not on the Agenda and any ideas and suggestions for greater efficiency, cost effectiveness and innovation in County government. (No discussion among Commissioners will take place on this item.)”**

Katy Simon, County Manager, indicated Agenda Item 29, the employment agreement for the executive director position for the Truckee River Flood Management Authority, was being pulled. She said \$201,500 was the correct amount of the donation to the CARES/SART program, Agenda Item 18F(1).

Ms. Simon advised there was a request from the Sparks Justice Court Judges to have Agenda Item 27, the new Sparks Justice Court lease, heard after 3:00 p.m. Commissioner Weber said she was going to propose Agenda Item 27 be put into a block vote. Ms. Simon stated the representatives of the Greenbrae Shopping Center intended to request the item be continued. Commissioner Weber said it could be added to the block vote and then discussed.

Commissioner Larkin said the community lost a great doctor, Doctor Charles "Doc" Filippini, on November 29, 2011. He stated Doctor Filippini was affiliated with the Reno Air Races and was an advocate for aviation medicine.

Commissioner Weber acknowledged Amy Harvey, County Clerk, and Dan Burk, Registrar of Voters, for putting on Washoe County's 150 Anniversary celebration last Thursday. She requested a presentation by the United States Postal Service (USPS) about the proposed distribution center closure and the resulting loss of jobs.

Commissioner Jung thanked the employees for using their personal time to participate in today's public comment. She stated she gave her pay stub to Penny Rasmussen, Washoe County Employees Association (WCEA) President. She advised because a final decision would be made on December 22, 2011 and it was too late to get a resolution on today's agenda, she was sending a letter to the USPS and Senator Harry Reid asking the USPS to reconsider moving Reno's mail processing center to Sacramento, California. She asked to have a resolution placed on the next agenda because the closure meant Washoe County would be getting third-class service instead of first-class service. She also asked staff to look into the employee's claim that her home was flooded by a County culvert.

**11-1020      AGENDA ITEM 15 – EXCELLENCE IN PUBLIC SERVICE**

**Agenda Subject: "Presentation of Excellence in Public Service Certificates honoring the following Washoe County employees who have completed essential employee development courses--Human Resources."**

Katy Simon, County Manager, recognized the following employees for successful completion of the Excellence in Public Service Certificate Programs administered by the Human Resources Department:

**Essentials of Management Development**

Linda Jacobs, Treasurer's Office

**Essentials of Personal Effectiveness**

Susan Ball, Recorder's Office

Sheri Ingley, Community Development

**Essentials of High Performing Teams Effectiveness**

Sheri Ingley, Community Development

**Essentials of Support Staff**

Sheri Ingley, Community Development

**Essentials of Community Board Membership**

Thomas Cornell, Library Board of Trustees

**11-1021      AGENDA ITEM 16 – RESOLUTION**

**Agenda Subject: “Resolution--Commemorating Washoe County's 150th Anniversary. (All Commission Districts.)”**

Commissioner Breternitz thanked Amy Harvey, County Clerk, and Dan Burk, Registrar of Voters, for their effort in putting together the celebration commemorating Washoe County's 150th Anniversary. He also thanked the departments who provided artifacts for the exhibits.

Chairman Breternitz read the Resolution commemorating Washoe County's 150th Anniversary. He said the Resolution would be framed and put up with the Proclamation received from Governor Brian Sandoval.

Commissioner Weber said it was a big celebration and the Board was proud to be involved.

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 16 be adopted. The Resolution for same is attached hereto and made a part of the minutes thereof.

**11-1022      AGENDA ITEM 17 – RESOLUTION**

**Agenda Subject: “Resolution of Recognition and Appreciation--Doug Doolittle. (All Commission Districts.)”**

Commissioner Jung read and presented the Resolution of Appreciation to Doug Doolittle, the retiring Regional Parks and Open Space Director. She thanked Mr. Doolittle for his contributions to the community's quality of life and for making sure there were sufficient and excellent regional parks and open space. She stated he left behind a wonderful lasting legacy.

Mr. Doolittle thanked the Commission for this special recognition, but felt they should recognize all of the employees who had left or would be leaving, many of

whom had been employed longer than he had, and supported everything the County accomplished. He also thanked Katy Simon, County Manager, and Dave Childs, Assistant County Manager, for mentoring him and for being supportive of what was being done in the Regional Parks and Open Space Department. He said he had a dedicated group of people working for him, and they stepped up and met all of the challenges thrown at them over the last four years. He stated the employees continuing on with the County would continue to provide great service for many years to come.

Commissioner Weber said Mr. Doolittle was a fabulous person, and she was honored he had been a Washoe County employee.

Chairman Breternitz stated he worked with Mr. Doolittle during the purchase of the Northgate Golf Course and was impressed with Mr. Doolittle's objectivity and straightforwardness. He said he would miss Mr. Doolittle.

Commissioner Weber said Mr. Doolittle always gave someone his undivided attention and gave everything to each project he worked on.

Commissioner Larkin echoed those comments and said Mr. Doolittle gave up his best walking stick to benefit Spanish Springs, which he appreciated. He hoped Mr. Doolittle would come back in some capacity to help finish that project.

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 17 be adopted. The Resolution for same is attached hereto and made a part of the minutes thereof.

#### **CONSENT AGENDA – AGENDA ITEMS 7A THROUGH 7L(2)**

#### **11-1023      AGENDA ITEM 18A**

**Agenda Subject: “Approve minutes for the Board of County Commissioners’ meetings of October 25 and November 8, 2011.”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18A be approved.

#### **11-1024      AGENDA ITEM 18B**

**Agenda Subject: “Cancel January 17, 2012 County Commission meeting.”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18B be approved.

**11-1025      AGENDA ITEM 18C – COMMUNITY DEVELOPMENT**

**Agenda Subject: “Appointment of Eva Krause, Planner, as Washoe County’s alternate member to the Tahoe Transportation District and Tahoe Transportation Commission--Community Development. (Commission District 1.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Eva Krause, Planner, be appointed as Washoe County’s alternate member to the Tahoe Transportation District and Tahoe Transportation Commission.

**11-1026      AGENDA ITEM 18D – LIBRARY**

**Agenda Subject: “Accept State Collection Development Funds [\$7,888 no local match required] for Fiscal Year 2012, for the augmentation of Library Collections; and if accepted, authorize the Director to sign grant award documents and direct the Finance Department to make the appropriate budget adjustments--Library. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18D be accepted, authorized, executed, and directed.

**11-1027      AGENDA ITEM 18E – REGIONAL PARKS AND OPEN SPACE**

**Agenda Subject: “Accept technical assistance grant extension from the National Park Service’s Rivers, Trails and Conservation Assistance (RTCA) Program [no County cash match required] for in-kind recreation planning services designated for Red Hill Open Space located in Sun Valley; and authorize the Director of Regional Parks and Open Space to sign all subsequent documents and reports associated with the grant--Regional Parks and Open Space. (Commission Districts 3 and 5.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18E be accepted, authorized, executed, and directed.

**11-1028      AGENDA ITEM 18F(1) – DISTRICT ATTORNEY**

**Agenda Subject: “Accept donations [\$205,500] to fund the CARES/SART program’s expenses; and if accepted, direct Finance to make the necessary budget adjustments. (All Commission Districts.)”**

Katy Simon, County Manager clarified the donation was actually in the amount of \$201,500.

Commissioner Jung acknowledged the donation on behalf of the Board.

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18F(1) be accepted and directed after correcting the dollar amount of the donation to \$201,500.

**11-1029      AGENDA ITEM 18F(2) – DISTRICT ATTORNEY**

**Agenda Subject: “Approve payments [\$4,965.50] to vendors for assistance of 26 victims of sexual assault; and if approved, authorize Comptroller to process same. NRS 217.310 requires payment by the County of total initial medical care of victims, regardless of cost, and of follow-up treatment costs of up to \$1,000 for victims, victim’s spouses and other eligible persons. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18F(2) be approved and authorized.

**11-1030      AGENDA ITEM 18G(1) – FINANCE**

**Agenda Subject: “Acknowledge receipt of the Washoe County, Nevada Other Post Employment Benefits (OPEB) Trust Audited Financial Statements for the Fiscal Year Ending June 30, 2011--Board of Trustees, Washoe County Nevada OPEB Trust. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18G(1) be acknowledged.

**11-1031      AGENDA ITEM 18G(2) – FINANCE**

**Agenda Subject: “Approve the establishment of an Administrative Assessment Fee policy that ensures compliance with Nevada Revised Statutes 176.059 and 176.0611 by requiring the Comptroller to transfer remaining uncommitted Justice Court administrative assessment fees upon expiration of time frames established by the respective NRS to the General Fund on June 30th of each year. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18G(2) be approved.

**11-1032      AGENDA ITEM 18H(1) – HEALTH DISTRICT**

**Agenda Subject: “Approve amendments [totaling an increase of \$15,343 in both revenue and expense] to the Fiscal Year 2012 Tuberculosis Centers for Disease Control and Prevention (CDC) Program Grant budget (IO 10016); and if approved, direct the Finance Department to make appropriate budget adjustments. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18H(1) be approved and directed.

**11-1033      AGENDA ITEM 18H(2) – HEALTH DISTRICT**

**Agenda Subject: “Approve amendments [totaling an increase of \$28,000 in both revenue and expense] to the Fiscal Year 2012 Immunization Program Grant budget (IO 10028); and if approved, direct the Finance Department to make appropriate budget adjustments. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18H(2) be approved and directed.

**11-1034      AGENDA ITEM 18H(3) – HEALTH DISTRICT**

**Agenda Subject: “Approve amendments [totaling an increase of \$49,000 in both revenue and expense] to the Fiscal Year 2012 Communities Putting Prevention to Work, CPPW-ARRA, Program Grant budget (IO 10988); approve donation to Sierra Vista Elementary [\$1,000] to assist with establishment of a school garden to increase school-aged children’s access to healthy fruits and vegetables (grant-funded); approve Resolution necessary for same; and if all approved, direct the Finance Department to make appropriate budget adjustments. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18H(3) be approved and directed. The Resolution for same is attached hereto and made a part of the minutes thereof.

**11-1035      AGENDA ITEM 18I(1) – JUVENILE SERVICES**

**Agenda Subject: “Approve Contract between the Board of Regents of the Nevada System of Higher Education (University of Nevada, Reno) and Washoe County (Department of Juvenile Services) concerning the Human Development and Family Studies (HDFS) students. To be effective upon board approval through June 30, 2012 (no fiscal impact). (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18I(1) be approved.

**11-1036      AGENDA ITEM 18I(2) – JUVENILE SERVICES**

**Agenda Subject: “Approve Contract between the Board of Regents of the Nevada System of Higher Education (University of Nevada, Reno) and Washoe County (Department of Juvenile Services) concerning the Judicial Studies Program (Justice Management Program) and Individual Students, to be effective upon Board approval through May 11, 2012 (no fiscal impact). (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18I(2) be approved.

**11-1037      AGENDA ITEM 18J(1) – MANAGER**

**Agenda Subject:** “Ratification of declaration of emergency by County Manager relating to the Caughlin Fire on November 18, 2011, which resulted in conditions of jeopardy to the safety of persons and property caused by extreme winds, severe weather, fire, explosion, heavy smoke, disruption of utility services in the western and southerly areas of Washoe County; and which exhausted the resources of the region to respond; and action to terminate same.

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18J(1) be ratified and terminated.

**11-1038      AGENDA ITEM 18J(2) – MANAGER**

**Agenda Subject:** “Authorize payment [\$32,636] to Tahoe Regional Planning Agency pursuant to the Tahoe Regional Planning Compact (Article VIII, Public Law 96-551, December 1980)--Management Services/Grants Administrator. (All Commission Districts.)”

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18J(2) be authorized.

**11-1039      AGENDA ITEM 18J(3) – MANAGER**

**Agenda Subject:** “Approve Washoe County Human Services Consortium Grant Program Contracts: Food Bank of Northern Nevada [\$28,425]; Crisis Call Center [\$22,920]; Family Promise [\$14,254]; and Committee to Aid Abused Women (CAAW) [\$19,310]; for Fiscal Year 2011-2012, retroactive to July 1, 2011; approve Resolutions necessary for same, and direct the Finance Department to make the appropriate budget adjustments—Management Services/Grants Administrator. (All Commission Districts.)”

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18J(3) be approved and directed. The Resolutions for same are attached hereto and made a part of the minutes thereof.

**11-1040      AGENDA ITEM 18J(4) – MANAGER**

**Agenda Subject: “Approve Agreements for Washoe County Special Purpose Grants: Incline Village General Improvement District [\$65,700], Economic Development Authority of Western Nevada [\$21,300]; Access to Healthcare Network [\$31,540]; Incline Village Community Hospital Foundation [\$27,000], and approve a grant to Silver State Fair Housing [\$7,750]; for Fiscal Year 2011-2012, retroactive to July 1, 2011, and approve Resolutions necessary for same, and direct the Finance Department to make the appropriate budget adjustments--Management Services/Grants Administrator. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18J(4) be approved and directed. The Resolutions for same are attached hereto and made a part of the minutes thereof.

**11-1041      AGENDA ITEM 18J(5) – MANAGER**

**Agenda Subject: “Approve Interlocal Agreement between the County of Washoe and the Washoe County School District concerning the exchange of internal audit report peer review services (no fiscal impact). (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18J(5) be approved. The Interlocal Agreements for same is attached hereto and made a part of the minutes thereof.

**11-1042      AGENDA ITEM 18K(1) – PUBLIC WORKS**

**Agenda Subject: “Authorize Request to Bid for the purchase of printing paper, card stock and specialty type paper products (i.e., pressure sensitive, cover stock, oversized, etc.) on behalf of the Reprographics Division of Public Works, and if approved, direct Purchasing to begin the bid process--Reprographics. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18K(1) be authorized, approved, and directed.

**11-1043      AGENDA ITEM 18K(2) – PUBLIC WORKS**

**Agenda Subject: “Approve request to proceed with obtaining bid proposals for the purchase of replacement heavy equipment with a five year buy-back proposal and for the sale of used equipment on behalf of Equipment Services for the Washoe County Roads Division; and if approved, direct Purchasing Department to begin procurement process—Equipment Services. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18K(2) be approved and directed.

**11-1044      AGENDA ITEM 18K(3) – PUBLIC WORKS**

**Agenda Subject: “Approve Lease Agreement between 865 Tahoe Boulevard Associates, LLC and Washoe County to accept an additional lease concession retroactive to October 1, 2011 for the space utilized at 865 Tahoe Boulevard occupied by the Incline Justice Court and Incline Constable; [fiscal impact for Fiscal Year 2011/2012 will be \$6,279]. (Commission District 1.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18K(3) be approved.

**11-1045      AGENDA ITEM 18K(4) – PUBLIC WORKS**

**Agenda Subject: “Approve the Neighborhood Stabilization Implementation Plan, (NSP3 Implementation Plan) to allow the design and rehabilitation of County owned property located at 1361 E.10th Street and to facilitate the acquisition and rehabilitation of additional housing units to allow for optimum market opportunities; and if approved, authorize the Acting Public Works Director to execute all checks, warrants, deeds, and instruments as needed to affect the closing of all escrows to fulfill the property related obligations of the NSP3 grant. (No fiscal impact to the General Fund.) (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18K(4) be approved, authorized, and executed.

**11-1046      AGENDA ITEM 18K(5) – PUBLIC WORKS**

**Agenda Subject: “Approve Employee Housing Agreement between Washoe County and David Franklin, Public Works-Roads Division employee, to allow occupancy within the County owned residence located at 625 B Mt. Rose Hwy, commencing December 15, 2011 (no fiscal impact). (Commission District 1.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18K(5) be approved.

**11-1047      AGENDA ITEM 18K(6) – PUBLIC WORKS**

**Agenda Subject: “Approve Nevada Safe Routes to School Sub Grantee’s Agreement for Noninfrastructure Activities between the County of Washoe and the Washoe County School District [\$90,361] retroactively for period July 1, 2011 through June 30, 2012 to extend the Safe Routes to School Program for an additional year utilizing existing grant funds (no County match) from the Federal Highway Administration Office of Safety through the State of Nevada Department of Transportation. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18K(6) be approved.

**11-1048      AGENDA ITEM 18K(7) – PUBLIC WORKS**

**Agenda Subject: “Approve Washoe County, Nevada Grant Program Contract Fiscal Year 2011-2012 between the County of Washoe and Community Cats (retroactive for period July 1, 2011 through June 30, 2012) and Resolution authorizing the disbursement of public money to Community Cats [\$11,102] in accordance with NRS 482.379175 for the spaying and neutering of feral cats; funds derived from license plate fees for appreciation of animals to support spay and neuter activities for feral cats in Washoe County (no fiscal impact to the General Fund or the operating budget for Washoe County Regional Animal Services.) (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda

Item 18K(7) be approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

**11-1049      AGENDA ITEM 18L(1) – SHERIFF**

**Agenda Subject: “Accept donations [\$262.50] from American Red Cross to be utilized for the Community Emergency Response Team Program; and if accepted, authorize Finance to make the necessary budget adjustments. (All Commission Districts.)”**

Commissioner Jung acknowledged the donation from the American Red Cross on behalf of the Board.

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18L(1) be accepted and directed.

**11-1050      AGENDA ITEM 18L(2) – SHERIFF**

**Agenda Subject: “Accept donated refreshments [valued at \$646.15] from Crystal Bay Club, Hyatt Regency Lake Tahoe, Tahoe Biltmore, 7-Up, Lions Club, Raley’s and Village Market in support of the annual Sheriff’s Incline Substation Open House 2011. (Commission District 1).”**

Commissioner Jung acknowledged the donation of the refreshments for the annual Sheriff’s Incline Substation Open House 2011 on behalf of the Board.

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18L(2) be accepted.

**11-1051      AGENDA ITEM 18L(3) – SHERIFF**

**Agenda Subject: “Accept award [\$35,000] from the United States Marshals Service for payment of overtime and fuel expenses for participation in the Nevada Fugitive Investigative Strike Team Task Force (NV-FIST); and if accepted, direct Finance to make the necessary budget adjustments. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18L(3) be accepted and directed.

**11-1052      AGENDA ITEM 18L(4) – SHERIFF**

**Agenda Subject: “Accept [\$71,860, no cash match] in grant funds to the Washoe County Sheriff’s Office Alternatives to Incarceration Unit from the Community Foundation of Western Nevada, Truckee River Fund, to be used to continue to pay for an Inmate Work Program Leader Position #70007676 to supervise inmate and community service work crews, and to purchase equipment for work crews for re-vegetation, weed control and graffiti removal; and if accepted, direct Finance to make the necessary budget adjustments. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18L(4) be accepted and directed.

**11-1053      AGENDA ITEM 18L(5) – SHERIFF**

**Agenda Subject: “Approve Interlocal Contract for Services between Washoe County (Sheriff’s Office) and Pyramid Lake Tribal Police Department for Dispatch Services [\$80,831.67] for Fiscal Year 2011/12; and if approved, authorize Chairman to execute Interlocal and authorize Purchasing to execute contract renewal/roll. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18L(5) be approved, authorized, and executed. The Interlocal Contract for same is attached hereto and made a part of the minutes thereof.

**11-1054      AGENDA ITEM 18L(6) – SHERIFF**

**Agenda Subject: “Approve Interlocal Contract for Services between Washoe County (Sheriff’s Office) and Reno/Sparks Indian Colony Police Department for Dispatch Services [\$80,831.67] for Fiscal Year 2011/12; and if approved, authorize Chairman to execute Interlocal Contract and authorize Purchasing to execute contract renewal/roll. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18L(6) be approved, authorized, and executed. The Interlocal Contract for same is attached hereto and made a part of the minutes thereof.

**11-1055      AGENDA ITEM 18L(7) – SHERIFF**

**Agenda Subject: “Approve award for Request for Qualifications No. RFQ2798-12 for Citizen Corps programs coordinator to Derek Russell on behalf of the Washoe County Sheriff’s Office; Agreement shall cover a one year period with an option to extend one additional year not to exceed the life of the grants [\$148,000 total]; and if awarded, authorize Chairman to execute the Independent Contractor Agreement for Services between Washoe County (on behalf of the Washoe County Sheriff’s Office) and Derek Russell. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18L(7) be approved, authorized, and executed.

**11-1056      AGENDA ITEM 18L(8) – SHERIFF**

**Agenda Subject: “Approve Washoe County Sheriff’s Office Forensic Science Division and the Purchasing Department to develop and the Purchasing Department to administer a Request for Proposal to competitively bid for the purchase of an information management system for DNA convicted offender data. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18L(8) be approved.

**11-1057      AGENDA ITEM 18M(1) – SOCIAL SERVICES**

**Agenda Subject: “Accept grant [\$8,000, no County match required] from the Lee F. DelGrande Foundation to partially fund a router position for the Washoe County School Transportation Department to plan routes for abused and neglected children in Social Services custody that are at risk of school disruption due to transportation issues as a result of their foster care placement; and if accepted, authorize the Social Services Department to expend the grant revenue and direct Finance to make the appropriate budget adjustments. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18M(1) be accepted, authorized, and directed.

**11-1058      AGENDA ITEM 18M(2) – SOCIAL SERVICES**

**Agenda Subject: “Approve Amendment #5 to the Cooperative Agreement Related to the Operation of the Homeless Community Assistance Center (CAC) Between the City of Reno, Washoe County and the City of Sparks--Social Services. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18M(2) be approved. The Amendment #5 for same is attached hereto and made a part of the minutes thereof.

**11-1059      AGENDA ITEM 18N(1) – TREASURER**

**Agenda Subject: “Acknowledge Receipt of the Report of Sale – October 26, 2011 Delinquent Special Assessment Sale--Sale cancelled as all delinquencies have paid. (Commission Districts 4 and 5.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18N(1) be acknowledged.

**11-1060      AGENDA ITEM 18N(2) – TREASURER**

**Agenda Subject: “Approve and execute Resolution directing the County Treasurer to give notice of the sale of properties subject to the lien of a delinquent special assessment; ratifying all actions previously taken; and providing other matters properly relating thereto (special assessment districts: WCAD 21- Cold Springs Sewer, WCAD 23 – Arrowcreek Water, WCAD 30 – Antelope Valley Road, WCAD 37 – Spanish Springs Sewer Phase 1A.) (Commission Districts 2, 4 and 5.)”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 18N(2) be approved and executed. The Resolution for same is attached hereto and made a part of the minutes thereof.

**11-1061      AGENDA ITEM 180(1) – WATER RESOURCES**

**Agenda Subject:** “Approve and adopt revisions to the Mt. Rose-Galena Fan Domestic Well Mitigation Program Policies and Implementation Procedures. (Commission District 2.)”

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 180(1) be approved and adopted.

**11-1062      AGENDA ITEM 180(2) – WATER RESOURCES**

**Agenda Subject:** “Authorize Chairman to recommend approval of Water Rights Application 81029 to the Nevada State Engineer, proposing to change the point of diversion, place and manner of use of 1.0 acre-feet of Glenbrook Creek & Tributaries water rights from Douglas County to Washoe County. (Commission District 1.)”

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 180(2) be authorized.

**BLOCK VOTE – AGENDA ITEMS 24, 25, 26, 27, 28, 30, 31, 32, 33, 35, 36, 37, 38, 39, 40, 41, 42, 46, 48, 51, 53, and 54**

**11:15 a.m.** The Board convened as the Board of County Commissioners and the Board of Fire Commissioners for the Sierra Fire Protection District (SFPD) for Agenda Item 24, which was part of the block vote.

**11-1063      AGENDA ITEM 24 – FIRE SERVICES CORRDIATOR**

**Agenda Subject:** “Recommendation to approve Offer and Acceptance Agreement to sell the original Arrowcreek Fire Station parcel (donated/deed restricted parcel of land APN 152-921-02) to Zephyr Capital, LLC or nominee, and split the net proceeds with the parcel donor, Arrowcreek developer Southwest Pointe Associates per agreement, resulting in approximately \$32,789 revenue to the Sierra Fire Protection District, and if approved, authorize the Chairman to execute upon presentation, all closing documents, deeds, warrants, and checks, as needed to facilitate the closing and transfer--Fire Services Coordinator. (Commission District 2.)”

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 24 be approved, authorized, and executed.

**11-1064      AGENDA ITEM 25 – HEALTH DISTRICT**

**Agenda Subject: “Recommendation to approve amendments [totaling an increase of \$177,432] in both revenue and expense to the Fiscal Year 2012 Air Quality Management, EPA Air Pollution Control Program Grant budget (IO 10019); and if approved, direct the Finance Department to make the appropriate budget adjustments--Health District. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 25 be approved and directed.

**11-1065      AGENDA ITEM 26 – LIBRARY**

**Agenda Subject: “Recommendation to appoint one individual to fill vacant seat on the Washoe County Library Board of Trustees, with a term effective January 3, 2012 through June 30, 2014--Library. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that James Umbach be appointed to the Washoe County Library Board of Trustees with a term effective January 3, 2012 through June 30, 2014.

**11-1066      AGENDA ITEM 27 – PUBLIC WORKS**

**Agenda Subject: “Recommendation to approve a Lease Agreement between Washoe County and WDCI, Inc., to occupy 28,136 square feet within the property located at 1675 E. Prater Way, for a ten year term to provide space for the Sparks Justice Court; and if approved authorize the Chairman to execute the lease, and further authorize the Acting Public Works Director to execute all agreements, warrants and checks that are needed to facilitate the relocation of the Sparks Justice Court project cost of \$3,000,000. The funding is allocated in the Capital Facilities Project Fund in CF890372 (Sparks Justice Facility) for the remodel and relocation costs -- Public Works. (Commission Districts 4 and 5.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 27 be approved, authorized, and executed.

**11-1067      AGENDA ITEM 28 – PURCHASING**

**Agenda Subject: “Recommendation to award Washoe County Bid #2778-12 for Ink & Toner Cartridges to the lowest, responsive, responsible bidder, Office Max, Inc. [estimated annual amount \$120,000]; and if awarded, authorize the Purchasing and Contracts Manager to approve purchases against the award of bid for one year, with two single year renewals options--Purchasing. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 28 be awarded and authorized.

**11-1068      AGENDA ITEM 30 – FINANCE/RISK MANAGEMENT**

**Agenda Subject: “Recommendation to authorize the Risk Management Division to advertise and solicit bid proposals with the City of Reno, City of Sparks and the Washoe County School District for a Third Party Claims Administrator to administer the County’s self-funded Workers’ Compensation Program [anticipated contract amount for Washoe County approximately \$250,000] for three years--Finance/Risk Management. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 30 be authorized.

**11-1069      AGENDA ITEM 31 – FINANCE**

**Agenda Subject: “Recommendation to acknowledgement Publication of Notice of Intent to Augment Budgets and approve Resolution to augment the General Fund [\$17,622,161]; augment the Golf Fund [\$205,789]; augment the Equipment Services Fund [\$700,000]; augment the Risk Management Fund [\$7,000,000]; augment the Health Benefits Fund [\$8,400,000]; and approve the transfer of the augmented funding [\$16,305,789] from non-General Fund funds to the General Fund to account for the appropriation authority required for the Incline Village/Crystal Bay property tax refunds; to offset the \$7.5 million Alternative Service Delivery contra account budgeted in the General Fund; and put funding in place to address the WC-2 ballot question passed by the voters in the November 2010 election to look for**

**opportunities for consolidation of government services and it is further recommended to direct the Finance Department to make the appropriate adjustments--Finance. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 31 be acknowledged and directed. The Resolution for same is attached hereto and made a part of the minutes thereof.

**11-1070      AGENDA ITEM 32 – MANAGEMENT SERVICES/GRANTS ADMINISTRATOR**

**Agenda Subject: “Recommendation to approve the submission of the following grants to the State of Nevada Community Development Block Grant (CDBG) program for funding consideration: Lois Allen Elementary School Sidewalk Project [\$316,166, County match of \$23,279 (\$11,983 staff time, and \$11,296 indirect costs) and Sun Valley General Improvement District cash match of \$5,000]; Gerlach Utility Master Plan [\$95,700, County match of \$4,476 for staff time] and the Fair Housing Training and Advocacy project [\$15,000, no match]; and if approved, authorize the Chairman to execute the documents concerning same. [Total match of \$27,755.]--Management Services/Grants Administrator. (All Commission Districts.)”**

Commissioner Weber indicated her first priority would be the Lois Allen Elementary School Sidewalk project, number two would be the Gerlach Utility Master Plan, and then would support the Fair Housing Training and Advocacy project.

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 32 be approved, authorized, and executed.

**11-1071      AGENDA ITEM 33 – MANAGEMENT SERVICES/GRANTS COORDINATOR**

**Agenda Subject: “Recommendation to accept 2011 Department of Homeland Security Grant, State Homeland Security Program Grant [\$188,235, no match required]; and if accepted, direct the Finance Department to make the appropriate budget adjustments--Management Services/Grants Coordinator. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 33 be accepted and directed.

**11-1072      AGENDA ITEM 35 – REGIONAL PARKS AND OPEN SPACE**

**Agenda Subject: “Recommendation to approve Agreement for License and Professional Management Services at Washoe Golf Course between the County of Washoe and Bell-Men Golf Inc. for professional services including food and beverage services at Washoe Golf Course for a four and one half year period commencing on January 1, 2012 through June 30, 2016 with one additional five year renewal option--Regional Parks and Open Space. (Commission District 5.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 35 be approved.

**11-1073      AGENDA ITEM 36 – REGIONAL PARKS AND OPEN SPACE**

**Agenda Subject: “Recommendation to approve and authorize the Director of Regional Parks and Open Space to sign Amendment #1 to existing funding agreements to extend the completion date of three State Question 1 projects including Interstate 80 Rest Area Restoration (Court of Antiquity), Aleck Stream Bank, McCarran Ranch Public Access; and increase the amount of the funding agreement on the McCarran Ranch Public Access by \$25,500 from \$229,000 to \$254,500 to replace a bridge over the Truckee River--Regional Parks and Open Space. (Commission Districts 4 and 5.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 36 be approved and authorized.

**11-1074      AGENDA ITEM 37 – SHERIFF**

**Agenda Subject: “Recommendation to accept direct grant award [\$212,539, no County match] from the Nevada Division of Emergency Management Federal Fiscal Year 2011 Department of Homeland Security Project No. 97067.11-HL1 for supporting Interoperability Outreach and Coordination and the Nevada Dispatch Interconnect Project, and if accepted, authorize Chairman to execute Amendment to Independent Contract Agreement for services with North Lake Tahoe Fire Department to June 30, 2013 and increase the current agreement by \$180,000 due to**

**new grant acceptance and authorize Finance to make necessary budget adjustments--Sheriff. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 37 be accepted, authorized, and executed.

**11-1075      AGENDA ITEM 38 – SHERIFF**

**Agenda Subject: “Recommendation to accept a direct grant award from the Nevada Division of Emergency Management Federal Fiscal Year 2011 Department of Homeland Security Grants Nevada Division of Emergency Management Project No. 97067.11 HL1 [\$1,065,914, no County match required] (State Homeland Security Program) and Nevada Division of Emergency Management Project No. 97067.11-CL1 [\$66,880, no County match required] (Citizen Corps Program funding) supporting the Northern Nevada Counter Terrorism Center, Silver Shield Program, Citizen Corps Program; and if accepted, authorize use of Fusion Center, Silver Shield, and Citizen Corps training and/or travel funds for non-county employees and authorize Finance to make necessary budget adjustments--Sheriff. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 38 be accepted and authorized.

**11-1076      AGENDA ITEM 39 – SOCIAL SERVICES**

**Agenda Subject: “Recommendation to Award request for Proposal #2787-12 for a Third Party Administrator to electronically reimburse medical claims in the Health Care Assistance Program to CDS and authorize the Purchasing and Contracts Manager to execute an agreement for a one year term with two one year renewals [estimated annual amount \$83,854 for Fiscal Year 2011/12 assuming a March 1, 2012 implementation date, \$263,492 for Fiscal Year 2012/13 and \$299,141 for Fiscal Year 2013/14]--Social Services. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 39 be awarded, authorized, and executed.

**11-1077      AGENDA ITEM 40 – TECHNOLOGY SERVICES**

**Agenda Subject:** “Recommendation to authorize the Purchasing Department to release an Invitation to Bid for Technical Support Services, on behalf of the Technology Services Department, for a term of one year commencing in Fiscal Year 2011/2012 with the provision for two successive annual renewal options [estimated annual contract amount \$175,000]--Technology Services. (All Commission Districts.)”

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 40 be authorized.

**11-1078      AGENDA ITEM 41 – EMERGENCY RESPONSE ADVISORY COMMITTEE/TECHNOLOGY SERVICES**

**Agenda Subject:** “Recommendation to approve purchasing an upgrade to the Emergency 911 Exacom Digital Recording System used by Reno, Sparks and Incline Public Safety Answering Points dispatch centers [\$97,589.32] including on-site maintenance and warranty for years 2-5 [\$18,615 per year], to be funded within the Enhanced 911 operating budget Fiscal Years 2011-2012 through 2015-2016 as recommended by the 911 Emergency Response Advisory Committee November 17, 2011. Five year cost [\$172,050]--911 Emergency Response Advisory Committee/Technology Services. (All Commission Districts.)”

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 41 be approved.

**11-1079      AGENDA ITEM 42 – EMERGENCY RESPONSE ADVISORY COMMITTEE/TECHNOLOGY SERVICES**

**Agenda Subject:** “Recommendation to approve 911 funding to replace aging 800MHz Public Safety hand held radios used by Public Safety field officers receiving dispatched 911 calls from any of the three primary Public Safety Answering Points, Reno, Sparks and Washoe County Sheriff, up to a maximum quantity of 747 radios, in incremental quantities to be approved by 911 Emergency Response Advisory Committee over Fiscal Years 2011-2012, 2012-2013 and 2013-2014 as funds permit and authorize the purchase of a quantity of up to 200 radios in Fiscal Year 2011- 2012; [estimated cost per radio with battery and charger \$5,004.46] through sole source vendor, Dailey-Wells Communications, Inc., [not to exceed \$972,152] Fiscal Year 2011-2012 funded within the Enhanced 911 operating

**budget--911 Emergency Response Advisory Committee/Technology Services. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 42 be approved and authorized.

**11-1080      AGENDA ITEM 46 – COMMUNITY DEVELOPMENT**

**Agenda Subject: “Recommendation to approve emergency action to direct staff to temporarily permit operation of a medical services clinic at 350 Short Street in Gerlach, Nevada, (APN 071-264-03) in an existing medical clinic building, pending an application, review and decision on a possible zoning reclassification, for a period of time not to exceed six months. The temporary approval of a medical services clinic is needed to meet an urgent public health, safety and welfare need in Gerlach, Nevada which has no medical clinic facilities. The existing facility is located in a regulatory zone which does not otherwise allow Medical Services use type--Community Development. (Commission District 5.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that for Agenda Item 46 be approved.

**11-1081      AGENDA ITEM 48 – WATER RESOURCES**

**Agenda Subject: “Recommendation to authorize Washoe County Department of Water Resources to advertise and solicit bid proposals for the following projects: 1) Well Maintenance and Repair Program [Engineer’s estimate \$300,000]; 2) Sunrise Estates Secondary Supply Well Construction [Engineer’s estimate \$300,000]; 3) Truckee Canyon Residuals Management Facilities Improvements and Distribution System Improvements [Engineer’s estimate \$360,000]; 4) Paloma Pressure Zone Improvements [Engineer’s estimate \$500,000]; 5) South Truckee Meadows Sewer Inflow and Infiltration Reduction Project [Engineer’s estimate \$100,000]. [\$1,560,000 – Water Resources enterprise fund]--Water Resources. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 48 be authorized.

**11-1082      AGENDA ITEM 51 – MANAGER**

**Agenda Subject: “Recommendation, as directed by the County Commission, to approve the creation of a 1.0 FTE Organizational Development Manager position, PC #TBD, Pay Grade S, [annual value \$101,276-\$128,697 with benefits] as evaluated by the Job Evaluation Committee, in the County Manager’s Office to provide County-wide change management services effective immediately. Projected Fiscal Impact in Fiscal Year 2011/2012 is approximately \$64,000 (approximately one half of the annual estimated cost of the position) to be funded by Water Resources and; and if approved, direct Finance to make the necessary budget adjustments--Manager. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 51 be approved and directed.

**11-1083      AGENDA ITEM 53 – MANAGEMENT SERVICES**

**Agenda Subject: “Recommendation to reappoint Jesse Haw as an at-large member to the Organizational Effectiveness Committee (OEC); appointment of one member to the OEC to be recommended by Commissioner Larkin, appointment of one member to the OEC to be recommended by Commissioner Weber, and appointment of one at-large member to the OEC to be recommended by the Organizational Effectiveness Committee; all with terms to begin January 1, 2012 and expire December 31, 2015--Management Services. (All Commission Districts.)”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Jesse Haw be reappointed as an at-large member, Tiffany Meert and Dwight Millard, Jr. be appointed as a member, and J.R. Romero be appointed as an at-large member to the Organizational Effectiveness Committee (OEC) with all terms beginning on January 2, 2012 and ending December 31, 2015.

**11-1084      AGENDA ITEM 54**

**Agenda Subject: “Recommendation to approve Employment Agreement between the County of Washoe and Katy Simon.”**

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 54 be approved.

**11:30 a.m.** The Board recessed as the Board of Fire Commissioners for the Sierra Fire Protection District (SFPD) after voting on the block vote.

**11-1085 AGENDA ITEM 19 – APPEARANCE**

**Agenda Subject:** “Appearance: Marnie Bonesteel, Project Manager, USFS, Humboldt-Toiyabe National Forest and Nancy Kang, Senior Scientist JBR Environmental Consultants, Inc.--Presentation regarding United States Forest Service environmental review process and alternatives being considered for NV Energy’s Bordertown to California 120kV electric transmission line project. To be heard before Agenda Item #20.”

Marnie Bonesteel, Project Manager, USFS, Humboldt-Toiyabe National Forest introduced herself and Nancy Kang, Senior Scientist JBR Environmental Consultants, Inc. Ms. Kang stated comments would be accepted through the end of January 2012 on what should be included in the environmental analysis. She reviewed the PowerPoint presentation, which highlighted the project summary for NV Energy’s Bordertown to California 120kV electric transmission line project, the structures being used, the potential transmission line alignments, and the public’s issues and concerns based on the comments received during public meetings. She noted the greatest public concern involved any visual impacts to the view shed on private property. She said the plan was to have the environmental document ready for public review by May 2013 and to finalize the alternatives by May 2012. She noted some agencies had already agreed to be cooperating agencies, which included the Nevada Department of Wildlife, the City of Reno, the Truckee Meadows Regional Planning Agency, the Bureau of Land Management, and hopefully Washoe County. A copy of the presentation was placed on file with the Clerk.

There was no action taken and no public comment on this item.

**11-1086 AGENDA ITEM 20 – COMMUNITY DEVELOPMENT**

**Agenda Subject:** “Recommendation to approve Memorandum of Understanding between the Washoe County and the USDA, Forest Service Humboldt-Toiyabe National Forest that will give Washoe County “Cooperating Agency” status in the Environmental Impact Statement process for NV Energy’s proposed Bordertown to California 120 kV transmission line project--Community Development. (Commission District 5.) To be heard after Agenda item #19.”

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Chairman Breternitz, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 20 be approved and executed.

**11:54 a.m.** The Board convened as the Board of County Commissioners and the Board of Fire Commissioners for the Truckee Meadows Fire Protection District (TMFPD) and the Sierra Fire Protection District (SPFD).

**11-1087 AGENDA ITEM 21 – COMMUNITY DEVELOPMENT**

**Agenda Subject:** “Discussion and possible direction regarding the formation of a Regional Fire Task Force--Fire Services Coordinator. Requested by Commissioner Larkin.”

Kurt Latipow, Fire Service Coordinator, advised staff was looking for direction regarding the bulleted questions on page 2 of the staff report dated December 1, 2011.

Commissioner Larkin said he believed the discussion today should be about moving forward with a Regional Fire Task Force and direction should be provided to Mr. Latipow regarding the bulleted questions provided. He felt the analysis had already been completed, but the right players needed to be assembled. He suggested inviting members of the fire community and any interested citizens to come forward with their ideas.

Chairman Breternitz said he supported beginning a dialogue with a truly regional group of fire districts or boards and in allowing that group to set their goals and targets instead of the Board setting those for them, but the Board could serve as support for moving the dialogue along. Commissioner Larkin agreed that was what he envisioned. He said mindful of the burden currently on Mr. Latipow, this should be staged appropriately for the available staff. He recommended sending a letter to all interested agencies, which would invite them to a meeting sometime in January 2012 regarding the interest in regionalizing fire services in Washoe County or possibly points east. He also recommended an update should be made at a joint meeting.

Commissioner Weber asked who would be the lead agency. Commissioner Larkin felt it would be premature to discuss that because the interest in a regional fire agency needed to be gauged first. Commissioner Weber asked if the Board of Fire Commissioners would be involved in that meeting. Commissioner Larkin believed the first meeting should only involve staff, which would allow the fire professionals and concerned citizens to freely express their opinions.

In response to the call for public comment, Thomas Daly stated he believed the elected officials should not be on the task force, because having citizens and subject-matter experts working together was a much better model than that of the Joint Fire Advisory Board (JFAB).

Dennis Jacobsen, Reno Fire Fighters Association President, felt the model chosen to move ahead with would further divide and duplicate the services delivered to the public and was not financially sound. He said he favored Commissioner Larkin's proposal, which would provide seamless service to the public under one command structure and one budget.

Marty Richard said he participated in creating the original automatic aid agreement and he did not want to see things go backwards. He said the agreement was put in place to benefit the City of Reno and the County and was not about the numbers, but was an operational issue of sending the closest fire truck to benefit the public. He said he favored having a consolidated fire service because operations, procedures, and training would be done the same way, which was what drove consolidation in the first place. He requested the Manager put him on the list of people interested in participating in the task force

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that the Manager be directed to solicit whether there was interest in having a regional fire discussion in Northern Nevada.

**12:12 p.m.** The Board recessed as the Board of County Commissioners and the Sierra Fire Protection District (SFPD) and remained convened as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District (TMFPD).

**1:33 p.m.** The Board recessed as the TMFPD.

**3:11 p.m.** The Board reconvened as the Board of County Commissioners with Commissioner Humke absent.

**11-1070 AGENDA ITEM 32 REOPEN**

Katy Simon, County Manager, stated she received an e-mail from the Gerlach General Improvement District (GGID) requesting that their consideration for the Community Development Block Grant (CDBG) submittal for the Gerlach Utility Master Plan be withdrawn. A copy of the e-mail was placed on file with the Clerk. She indicated the GGID Board decided not to move forward with the CDBG application at their last meeting because a Master Plan was not needed and the system did not need any major repairs. They also determined they could not afford the \$5,000 required matching funds. She was requesting that this item be reopened to remove the GGID Master Plan as one of the submittals for the CDBG request.

On motion by Commissioner Jung, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 32 be reopened.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that the GGID be removed from Agenda Item No. 32.

There was no public comment on this item.

Ms. Simon apologized for not doing this earlier, but the e-mail was sent to Gabrielle Enfield and it was forwarded to her after the meeting had begun.

**3:15 p.m.** The Board recessed as the Board of County Commissioners and convened as the Board of Fire Commissioners for the Sierra Fire Protection District (SFPD) with Commissioner Humke absent.

**3:21 p.m.** The Board recessed as the Board of Fire Commissioners for the Sierra Fire Protection District (SFPD) and reconvened as the Board of County Commissioners with Commissioner Humke absent.

**11-1088      AGENDA ITEM 43 – COMMUNITY DEVELOPMENT**

**Agenda Subject:** “Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 adopting a Development Agreement with Lifestyle Homes TND, LLC (Case No DA 09-001) Tentative Subdivision Map (Case No TM09-001) for Silver Hills Subdivision, and if approved, set the public hearing and second reading of the Ordinance for January 10, 2012 at 6:00 p.m. and further to authorize the Chairman to execute the final Development Agreement upon adoption of the Ordinance--Community Development. (Commission District 5.)”

Amy Harvey, County Clerk, read the title for Bill No. 1660.

There was no response to the call for public comment.

Bill No. 1660, entitled, “**AN ORDINANCE PURSUANT TO NEVADA REVISED STATUTES 278.0201 THROUGH 278.0207 ADOPTING A DEVELOPMENT AGREEMENT WITH LIFESTYLE HOMES TND, LLC (CASE NO TM 09-001) FOR SILVER HILLS SUBDIVISION,**” was introduced by Commissioner Larkin, and legal notice for final action of adoption was directed. It was further ordered that the public hearing and second reading of the Ordinance be set for January 10, 2012 at 6:00 p.m.

**11-1089      AGENDA ITEM 44 – COMMUNITY DEVELOPMENT**

**Agenda Subject:** “Development Code Amendment Case Number DCA11-003. Introduction and first reading of an Ordinance to amending Section 110.306.10(g) of the Washoe County Development Code, Detached Accessory Structures; Cargo

Containers, to include Sea-land Containers, Cargo Containers or Other Portable Storage Containers not Designed for Independent or “In-tow Trailer” Highway Use, to clarify what constitutes placement of a container between a dwelling and a road or access easement and to provide specific standards for placement of a cargo container adjacent to an access that is not the primary access to a lot, to provide for minor modification of the required placement standards for a cargo container by the Director of Community Development under certain circumstances and to remove all ambiguity that cargo containers may not be established as an “Agricultural building as a Main Use” pursuant to Article 330 Domestic Pets and Livestock of the Development Code, and providing for other matters properly relating thereto; and if approved, schedule public hearing and second reading of the Ordinance for January 24, 2012 at 6:00 pm.--Community Development. (All Commission Districts.)”

Amy Harvey, County Clerk, read the title for Bill No. 1661.

There was no response to the call for public comment.

Bill No. 1661, entitled, "AN ORDINANCE AMENDING SECTION 110.306.10(G) OF THE WASHOE COUNTY DEVELOPMENT CODE, DETACHED ACCESSORY STRUCTURES; CARGO CONTAINERS, TO INCLUDE SEA-LAND CONTAINERS, CARGO CONTAINERS OR OTHER PORTABLE STORAGE CONTAINERS NOT DESIGNED FOR INDEPENDENT OR “IN-TOW TRAILER” HIGHWAY USE, TO CLARIFY WHAT CONSTITUTES PLACEMENT OF A CONTAINER BETWEEN A DWELLING AND A ROAD OR ACCESS EASEMENT AND TO PROVIDE SPECIFIC STANDARDS FOR PLACEMENT OF A CARGO CONTAINER ADJACENT TO AN ACCESS THAT IS NOT THE PRIMARY ACCESS TO A LOT, TO PROVIDE FOR MINOR MODIFICATION OF THE REQUIRED PLACEMENT STANDARDS FOR A CARGO CONTAINER BY THE DIRECTOR OF COMMUNITY DEVELOPMENT UNDER CERTAIN CIRCUMSTANCES AND TO REMOVE ALL AMBIGUITY THAT CARGO CONTAINERS MAY NOT BE ESTABLISHED AS AN “AGRICULTURAL BUILDING AS A MAIN USE “ PURSUANT TO ARTICLE 330 DOMESTIC PETS AND LIVESTOCK OF THE DEVELOPMENT CODE, AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO," was introduced by Commissioner Larkin, and legal notice for final action of adoption was directed. It was further ordered that the public hearing and second reading of the Ordinance be set for January 24, 2012 at 6:00 p.m.

**11-1090      AGENDA ITEM 45 – COMMUNITY DEVELOPMENT**

**Agenda Subject:** “Development Code Amendment Case Number DCA11-004. Introduction and first reading of an Ordinance for technical revision and amendment of the Washoe County Code Chapter 110 (Development Code) at section 110.304.25(C)(4) to implement the required provisions of SB191, adopted by

**the Nevada State Senate on June 20, 2011, regarding pet t crematories; and if approved, schedule public hearing and second reading of the ordinance for January 24, 2012 at 6:00pm.--Community Development. (All Commission Districts.)”**

Amy Harvey, County Clerk, read the title for Bill No. 1662.

There was no response to the call for public comment.

Bill No. 1662, entitled, "**AN ORDINANCE FOR TECHNICAL REVISION AND AMENDMENT OF THE WASHOE COUNTY CODE CHAPTER 110 (DEVELOPMENT CODE) AT SECTION 110.304.25(C) (4) TO IMPLEMENT THE REQUIRED PROVISIONS OF SB191, ADOPTED BY THE NEVADA STATE SENATE ON JUNE 20, 2011, REGARDING PET CREMATORIES,**" was introduced by Commissioner Larkin, and legal notice for final action of adoption was directed. It was further ordered that the public hearing and second reading of the Ordinance be set for January 24, 2012 at 6:00 p.m.

**11-1091      AGENDA ITEM 47 – COMMUNITY DEVELOPMENT**

**Agenda Subject: “Discussion and possible direction to staff to begin conducting public outreach for possible amendments to the Washoe County sign codes (Articles 502 & 504 of Chapter 110 of the Washoe County Code) to ensure that the sign regulations are content neutral and other such changes as directed by the County Commission--Community Development. (All Commission Districts.)”**

Chairman Breternitz inquired if this was an instruction to modify or an instruction to begin public outreach. Trevor Lloyd, Planner with Community Development, responded this was not a request to initiate an amendment but would be the beginning stages for dialogues and workshops for public outreach.

Commissioner Larkin stated last time this was done by the City of Sparks it took about a decade to complete. He said he understood that part of this process would include temporary sign locations and to bring some standards to the temporary sign location language. He thought the current sign ordinance was rather convoluted, such as square footage guidelines. For an example, he said if a candidate had a 10x20 sign, that would exceed the current square-footage standard. He stated political signs had previously become a source of free speech issues, and he wondered how the Code could be changed neutrally when there were different rules for different parts of Washoe County. Mr. Lloyd stated that was a legal matter and he could not respond. Commissioner Larkin stated he understood, but that was the nature of the query the Board was about to undertake. He said he was not opposed, but believed the ordinance was a can of worms. Mr. Lloyd stated Commissioner Larkin was correct, but there were several primary objectives that needed to be looked at right away. The first was that there was one Code that regulated on-premise signs and one Code that regulated off-premise signage. He said they were attempting to get away from that terminology, because that created a whole new set of issues. The second objective was to try to establish a content

neutral sign Code. He explained that Greg Salter, Deputy District Attorney, had a lot of experience in this process and would be giving them guidance.

Chairman Breternitz wondered how the Board would be apprised of the progress of this item. Mr. Lloyd stated he would update the Board in terms of continual emails and appearances at Board meetings, but he warned it would be a lengthy process.

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered to direct staff to begin conducting public outreach for possible amendments to the Washoe County Sign Code.

## **11-1092      AGENDA ITEM 49 – WATER RESOURCES**

**Agenda Subject: “Recommendation to acknowledge receipt of a status report on the integration of the Department of Water Resources’ water utility with the Truckee Meadows Water Authority and approve the Department’s recommendations to address the requirement from the December 9, 2009 Inter-Local Agreement between the Board of County Commissioners and the Truckee Meadows Water Authority Board that both organizations achieve revenue sufficiency prior to integration--Water Resources. (All Commission Districts.)”**

Rosemary Menard, Director of Department of Water Resources (DWR), reviewed a PowerPoint presentation, which was placed on file with the Clerk. She discussed the County’s position and steps taken regarding merging and revenue sufficiency for the next five years. She said two years ago the Truckee Meadows Water Authority (TMWA) Board of Directors and the BCC signed an Interlocal Agreement that laid out the process for doing due diligence regarding the potential merger between the water utilities of Washoe County and TMWA. A key requirement of that was to look at ways to make sure they could restructure and defease debt the County had, because they could not transfer assets until those assets were debt free. She said a joint evaluation of every one of DWR’s independent systems (15-18), operating plans, policies, operational support, technology, etc. was conducted and each process involved a site visit by a team of County and TMWA employees. She said they prepared joint operating plans and a joint capitol improvement program for review. They evaluated Human Resources policies, programs, benefits, retiree benefits, and long-term financial obligations of each entity and who would be responsible for those obligations. Another evaluation was of the detailed financial modeling of the two utilities as stand-alone agencies, as well as a combined entity.

Ms. Menard stated they had to establish and maintain revenue sufficiency for both utilities before they could pull the merger together. They would also need to make decisions about the future of the South Truckee Meadows General Improvement District (STMGID), how to resolve those issues, economic conditions that were

conducive with defeasing DWR's debt, actions to establish the County's Bond Bank and negotiation of an action to implement an agreement on a merger.

Ms. Menard stated she wished to address the County's position with respect to revenue sufficiency and financial modeling. She said they identified that their negative cash flow would be \$430,091 per year projected over the next five years. She noted the Board was given a few proposals for reallocating some existing available funds from the arsenic surcharge fund to support an eligible project as a way to balance the costs and put them in a net positive position of approximately \$600,000 over the five-year period.

Commissioner Larkin stated there had been various unsubstantiated comments made in the community regarding the necessity of establishing the County Bond Bank. He asked if she could opine as to the comments being received. Ms. Menard replied one of the provisions in the Interlocal Agreement was that the County would establish the Bond Bank to allow for facilitating refinancing that needed to be done as part of the ultimate transition to a merged entity. In addition there was a notation that they would have to work with the Legislature to modify the State Bond Bank law to allow for the refinancing related to this particular merger. She stated in the last legislative session, they worked with the Western Regional Water Commission Oversight Committee to introduce AB 238, which resulted in an amendment to that statute to allow for refinancing of debt specifically related to this water merger.

Commissioner Larkin stated the defeasement process was neutral to TMWA and the 18,000 or so customers were responsible for the defeasement of the bond whether they stayed with DWR or TMWA. He asked if Ms. Menard could explain what that meant to the people involved. Ms. Menard stated in 2005 the County issued about \$65 million in debt for water related projects (\$40 million for the STMGID water treatment plant). She said DWR incurred debt related to the STMGID project that was still on their books. The biggest chunk (\$30 million) was defeased a couple of years ago. The debt consisted of pledged revenues from the water utility, the wastewater utility and the reclaim water utility. In order to transfer the assets, the pledged revenue had to be separated and the debt cleared off the assets. One of the strategies for making the diseconomy smaller was to use the Bond Bank because the County had a better bond rate than TMWA, which would make a difference when defeasing \$26 million worth of debt and refinancing it over time.

In response to Commissioner Larkin, John Sherman, Finance Director, said outside of using the County to facilitate issuing this credit, TMWA would have to borrow more money to fund the debt service reserve. The total cost difference between TMWA borrowing the money on its own versus using the County to facilitate borrowing that money would be about \$4 million.

Mr. Sherman said there was an impression that issuing debt would be a new venture for Washoe County and that the County did not have the expertise for debt financing. He said the County had been assisting other governmental entities in issuing

debt for some time. The most recent example was refinancing the Reno-Sparks Convention and Visitor's Authority's (RSCVA) debt of almost \$90 million. The net savings to them was almost \$3 million. The County restructured the debt to lower the risk to the agency and the County and added additional security features to possibly pay off the debt early. The County, in conjunction with the Regional Transportation Commission (RTC), issued \$250 million in debt over the last two years for much needed road projects. He touched on refinancing for Special Assessment District (SAD) 32, which was backed by the full faith credit of the County.

Commissioner Jung inquired what happened to the County's bond rating when the \$90 million was issued for restructuring the debt with RSCVA. Mr. Sherman stated the County's rating was confirmed at AA1; however, Moody's changed the County's rate down to AA2 because of the economy, not because of refinancing RSCVA's debt.

Commissioner Jung stated she had a problem using the full faith and credit of all 420,000+ citizens in Washoe County to help 18,000+ taxpayers. She said she believed the drop in the County's bond rating was not a correlation with the economy, but rather was caused by the refinancing of RSCVA's debt.

Commissioner Jung raised a concern regarding the provision in the agreement with TMWA that the County would create a Bond Bank and she questioned whether it was negotiable. Ms. Menard explained it was laid out as a term of the agreement signed on December 9, 2009. She explained that was done because of the nature of the transaction and the sense that it was going to be more cost effective to do it using the Bond Bank. Commissioner Jung discussed an article she read reiterating her belief the downgrade was due to the RSCVA debt refinancing. Mr. Sherman reported he had extensive discussions with the reporter but he did not recall that reporter correlating the County's Bond rating downgrade to the creation of the Bond Bank, or the RSCVA debt. He said the existing debt everyone was talking about refinancing was already backed by the full faith and credit of the County.

Commissioner Larkin asked Mr. Sherman what the credit ratings actually represented. Mr. Sherman responded there were several nationally recognized credit rating agencies that looked at the relative risk of a private sector entity or a local government paying back a debt. The higher the credit rating, the lower the risk the entity would default on the debt. Commissioner Larkin inquired what the risk difference was between a rating of AA1 and AA2. Mr. Sherman said the difference would be calculated in the form of about a ½ percent in the interest rate. He explained a higher rate of interest would be charged for a higher risk debt to compensate the people lending the money for the risk they were taking.

Commissioner Larkin inquired how many customers were in SAD 32. Mr. Sherman responded there were over 1,000 individuals. Commissioner Larkin confirmed the County placed the good faith and credit of the County for 1,000 individuals. Mr. Sherman stated that was correct. Commissioner Larkin stated the 18,000 customers who

were going to be assessed for the bond repayment were already paying the bond repayment. Mr. Sherman stated the County had this same scenario for other SAD's in the past and it was a fairly common practice. He noted the County structured the debt and had provisions that would minimize the risk that they would default on the debt and the County would have to step up.

Commissioner Larkin stated the staff report indicated establishing and maintaining revenue sufficiency for both utilities and he questioned whether this would do that. Ms. Menard responded the proposal being brought forward to reallocate some existing resources would put the County into a revenue-sufficient position with a little room to spare and without having to increase rates at this time. Commissioner Larkin stated there were two competing water entities and one entity set out a bond for \$65 million (\$40 million for a redundant system) for a system that should never have been placed as a burden on this community. He said this will stop that from happening in future endeavors whereby there would be one water system that would apply equitability to all of the ratepayers.

Commissioner Weber stated she felt this information should be brought forward during the actual Bond Bank item scheduled later in the meeting. She inquired if there was actually \$26.1 million left in debt. Ms. Menard stated that was the amount that belonged to the water utility infrastructure. She said there were additional State Revolving Loan Fund amounts, but staff assumed they could work with the State Treasurer to reassign those to TMWA without having to defease them before reassigning them. The \$26.1 million was part of the outstanding \$65 million that could not be called until 2016. She affirmed their debt had to be defeased and refinanced before the assets could be transferred and the utilities merged. Commissioner Weber asked what the DWR's total assets would be. Ms. Menard stated when she calculated their debt to equity ratio the asset value was approximately \$270 million, minus the \$39 million debt (16.6 percent).

Commissioner Weber inquired what TMWA's debt and assets amounted to. Ms. Menard stated she did not know. She thought the acquisition debt that was issued in 2001 to acquire the system from Sierra Pacific Power Company was a big chunk of their existing debt.

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 49 be acknowledged and to approve the strategy laid out to move the Arsenic Surcharge funds to pay the debt service on the Longley Lane Water Treatment Plant.

**11-1093      AGENDA ITEM 50 – COMMUNITY SERVICES DEPARTMENT  
IMPLEMENTATION PLANNING TEAM**

**Agenda Subject: “Introduction and first reading of an Ordinance amending the Washoe County Code by adding a new section designated as Chapter 130 and titled “The Department of Community Services” establishing a new Department under which will be consolidated the Departments of Building and Safety, Community Development, Public Works, Regional Parks and Open Space and Water Resources, establishing the position of Director and its duties and responsibilities; and providing other matters properly relating thereto--Community Services Department Implementation Planning Team. (All Commission Districts.)”**

Amy Harvey, County Clerk, read the title for Bill No. 1663.

There was no response to the call for public comment.

Bill No. 1663, entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING A NEW SECTION DESIGNATED AS CHAPTER 130 AND TITLED “THE DEPARTMENT OF COMMUNITY SERVICES” ESTABLISHING A NEW DEPARTMENT UNDER WHICH WILL BE CONSOLIDATED THE DEPARTMENTS OF BUILDING AND SAFETY, COMMUNITY DEVELOPMENT, PUBLIC WORKS, REGIONAL PARKS AND OPEN SPACE AND WATER RESOURCES, ESTABLISHING THE POSITION OF DIRECTOR AND ITS DUTIES AND RESPONSIBILITIES; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO," was introduced by Commissioner Larkin, and legal notice for final action of adoption was directed. It was further ordered that the public hearing and second reading of the Ordinance be set for January 10, 2012 at 6:00 p.m.

**11-1094      AGENDA ITEM 52 – MANAGER**

**Agenda Subject: “Discussion and possible direction to staff regarding certain operational models for Washoe County Regional Animal Services due to the upcoming retirement of the Animal Services Manager coupled with the pending merger of five Washoe County departments into a single Community Services Department--Manager. (All Commission Districts.)”**

Dave Childs, Assistant County Manager, stated the County was in the process of merging five departments together and one element within those departments was the Department of Regional Animal Services, which was not a good fit in the new department. He said oftentimes Animal Services fell under Public Safety, such as law enforcement. He said they were not sure where Animal Services should end up and he would like the Board to consider three options. He said the first option would be to maintain the status quo for the next six months and find an appropriate individual to act in the leading role. Another option would be to transfer the functions to the Sheriff’s Office, which would offer the opportunity to place someone from that department as a

leader. The third option would be outsourcing or contracting for services. He said the Board could contract out just the Animal Control side of the department, could contract out the Animal Care side, or contract out both sides in a single contract. He expressed concern regarding the capacity to put the proposal together successfully, which might exceed their timeframe. Mr. Childs explained he discussed the option of placing this element under the Sheriff's Department with Undersheriff Vinger. He said the Sheriff's Office indicated they were open to that option.

Chairman Breternitz asked Mike Haley, Sheriff, how he felt about the proposed options. Sheriff Haley stated he had various discussions with staff and the County Manager about this department. He said the Sheriff's Office was ready to engage in a process to find the best possible outcome for Animal Control, whether that was with the Sheriff's Office assuming control long term, or short term with outsourcing certain aspects of it. He said he was open to assisting Washoe County with this endeavor by working closely with all the players and to act respectfully and collaboratively in moving forward in finding a solution.

Commissioner Larkin wondered what the initial thinking was for what kind of culture the Animal Services Department was envisioned as becoming. He felt if the department was shifted over to law enforcement, it would become a law enforcement agency. Katy Simon, County Manager, stated she deeply valued the current culture of the original Animal Services staff. She said the Board should do nothing that would negatively impact the current culture of service and commitment. She noted this was not being proposed to transfer this to the law enforcement side of the Sheriff's Office operation, but under authority of the civil group as it related to public safety. There was no proposal to make Animal Control Officers as sworn Peace Officers.

Commissioner Larkin inquired what the public was saying about Animal Control Services. Mr. Childs responded the feedback over the past couple of weeks was mixed. He continued by saying working with various law enforcement agencies, he believed when speaking about culture and the culture of the Sheriff's Office, their mission was law enforcement but their culture had a human side and a strong management side as well.

In response to the call for public comment, Carla Fells agreed Animal Control had been housed within police departments, but she felt that was not a good fit. She discussed personnel and employee issues during the past five years and how she felt it should be handled in the future. She said whoever was in the leadership role needed to be able to deal with the Humane Society and other issues with people in the community.

Tony Yarborough stated he was a member of Nevada's People for Animal Welfare (NPAW) and what he saw being presented by Mr. Childs was commendable. He discussed a letter from Dr. Richard Simmons which concurred with the Animal Service to remain status quo and let the current supervisor continue managing the department. The letter was placed on file with the Clerk. He said they were concerned

about Animal Services being under the Sheriff's Office and if that would work with the current budget.

Commissioner Weber stated she believed it was the County's responsibility to conduct the business of Animal Services for the benefit of all taxpayers. She understood the Nevada Humane Society was on the same premises as Regional Animal Services, but the County needed to be responsible to the citizens to run an efficient and affective animal services department. She noted she supported Option 2 with the idea of having the Sheriff's Office involved, of having a fulltime manager and keeping the partnership going with the Nevada Humane Society. Mr. Childs stated the plan was to have a full-time manager on staff.

Commissioner Larkin asked the County Manager to opine on adequate budgetary resources. Ms. Simon stated Animal Services had a restricted tax revenue account that went into a restricted special fund, which was not used for any other purpose. She stated their current reserves equaled about 119 percent of their annual budget, so they had adequate funding. She noted that it was true the Board authorized staff to reduce the Animal Services budget slightly because they had fewer support staff. Animal Services was amply funded and she noted they had a tax resource that would provide adequate funding for them 30 years in to the future.

Chairman Breternitz felt Option 2 made sense with the idea of rolling in a portion of Option 3 to look at all the possibilities and come back with recommendations as to the best way to operate Animal Services. He said that was not clearly identified in Option 2 and he wanted it noted for the record. Sheriff Haley stated he understood that and felt Ms. Fells made a comment that was important to this whole process. He noted she stated the constituents were all over the board with respect to how the business was conducted. He said there were employees who wanted continuity of supervision and everyone was searching for a way this entity would run long term. He stated he would commit to discussing that with everyone involved. The ultimate goal was long term, but to devise short-term strategy.

Commissioner Jung stated she believed Sheriff Haley and the Sheriff's Office was a good candidate for overseeing Animal Services. She noted that Option 2 was the best option for the operations of Animal Services.

On motion by Commissioner Jung, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, it was ordered that Option 2, including consideration of any operations that could be contracted out, be approved.

**11-1095      AGENDA ITEM 55**

**Agenda Subject: "Discussion and possible action regarding City of Reno's request for a Joint Meeting. Requested by Commissioner Breternitz."**

Chairman Breternitz stated he received a letter from Mayor Cashell requesting a joint meeting for December 7, 2011. He said he felt it was improper for him to accept that invitation due to the Board not having the opportunity to discuss it.

Commissioner Larkin wondered when the next joint meeting was to take place sequentially. Chairman Breternitz responded the meeting scheduled for December 20, 2011 had been cancelled and the next meeting should be January 17, 2012. Commissioner Larkin asked why the meeting for December 20, 2011 was cancelled. Katy Simon, County Manager, stated she thought it was because of the holidays and people being out of town. Commissioner Larkin stated he would like to see the normal sequence begin again and keep the monthly meeting for the Managers and Mayors in January to set a joint meeting date in February, 2012.

Commissioner Weber stated she agreed and that the meetings were important and were needed more now than ever. She wondered if a schedule for joint meetings could be set for the entire year. Ms. Simon asked if the agenda setting agreement should be restarted also. Commissioner Weber stated she believed that was the best way for all of this to take place.

There was no response to the call for public comment.

**11-1096      AGENDA ITEM 56 – TREASURER**

**Agenda Subject: “Update on Incline property tax refund process--Treasurer.”**

The Board was given a written report by Tammi Davis, Washoe County Treasurer.

There was no response to the call for public comment and no action was taken on this item.

**11-1097      AGENDA ITEM 57 – MANAGER**

**Agenda Subject: “Update on status of Shared Services efforts and possible direction to staff--Manager. (All Commission Districts.)”**

Dave Childs, Assistant County Manager, stated the full committee would meet Monday, December 19, 2011. He believed there would be an update with regard to Human Resources, Technology, and Purchasing. He said there would be a progress report on Business Licensing, as they had come a long way and had a lot to report. A report would be given on Public Safety Dispatch from the Sheriff’s Office.

There was no response to the call for public comment.

**11-1098      AGENDA ITEM 62 – CLOSED SESSION**

**Agenda Subject: “Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows Fire Protection District and/or Sierra Fire Protection District per NRS 288.220.”**

**4:50 p.m.**      On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commission Humke absent, it was ordered that the meeting recess to a closed session for the purpose of discussing labor negotiations with Washoe County and the Sierra Fire Protection District per NRS 288.220.

**6:15 p.m.**      The Board adjourned as the Sierra Fire Protection District Board of Fire Commissioners and reconvened as the Board of County Commissioners with Commissioner Humke present.

**PUBLIC HEARINGS**

**11-1099      AGENDA ITEM 58 – COMMUNITY DEVELOPMENT**

**Agenda Subject: “Second reading and adoption of Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 approving a Development Agreement for Case No. DA11-001 for Reno Technology Park and Sparks Energy Park, Special Use Permit Case Numbers SW11-001, SW11-002, and SW11-003. (Bill No. 1656); and if adopted, authorize Chairman to execute final Development Agreement--Community Development. (Commission District 4.)”**

**6:15 p.m.**      Chairman Breternitz opened the public hearing.

There was no response to the call for public comment and Chairman Breternitz closed the public hearing.

Amy Harvey, County Clerk, read the title for Ordinance No. 1476, Bill No. 1656.

On motion by Commissioner Larkin, seconded by Commissioner Humke, which motion duly carried, Chairman Breternitz ordered that Ordinance No. 1476, Bill No. 1656, entitled, "**AN ORDINANCE PURSUANT TO NEVADA REVISED STATUTES 278.0201 THROUGH 278.0207 APPROVING A DEVELOPMENT AGREEMENT FOR CASE NO DA11-001 FOR RENO TECHNOLOGY PARK AND SPARKS ENERGY PARK, SPECIAL USE PERMIT CASE NUMBERS SW11-001, SW11-002, AND SW11-003,**" be approved, adopted and published in accordance with NRS 244.100. It was also ordered the Chairman be authorized to execute the final Development Agreement.

**11-1100      AGENDA ITEM 59 – COMMUNITY DEVELOPMENT**

**Agenda Subject: “Second reading and adoption of an Ordinance amending Chapter 5 of the Washoe County Code relating to County Commissioner Election Districts by establishing five County Commissioner Election Districts that are as equal in population as practicable and providing other matters properly related thereto. (Bill No. 1658)--Management Services. (All Commission Districts.)”**

**6:17 p.m.**      Chairman Breternitz opened the public hearing.

Amy Harvey, County Clerk, read the title for Ordinance No. 1477, Bill No. 1658.

There was no response to the call for public comment and Chairman Breternitz closed the public hearing.

On motion by Commissioner Larkin, seconded by Commissioner Jung, which motion duly carried, it was ordered that Ordinance No.1477, Bill No. 1658, entitled, “**AN ORDINANCE AMENDING CHAPTER 5 OF THE WASHOE COUNTY CODE RELATING TO COUNTY COMMISSIONER ELECTION DISTRICTS BY ESTABLISHING FIVE COUNTY COMMISSIONER ELECTION DISTRICTS THAT ARE AS EQUAL IN POPULATION AS PRACTICABLE AND PROVIDING OTHER MATTERS PROPERLY RELATED THERETO,**” be approved, adopted and published in accordance with NRS 244.100.

**11-1101      AGENDA ITEM 60 – FINANCE**

**Agenda Subject: “Second reading and adoption of an Ordinance amending the Washoe County Code by adding a new section establishing a County Bond Bank; providing procedures for the issuance of County General Obligation Bonds in order to fund the acquisition of bonds issued by a municipality wholly or partially within the County; providing the standards, policies and procedures for financing projects through the County Bond Bank; and providing other matters properly related thereto and providing the effective date hereof. (Bill No. 1659)--Finance. (All Commission Districts.)”**

**6:19 p.m.**      Chairman Breternitz opened the public hearing.

John Sherman, Finance Director, said the Bond Bank Ordinance was amended to clearly define the Truckee Meadows Water Authority (TMWA) as being the primary water purveyor in the County, which clearly made the Bond Bank specific to TMWA’s merger. He clarified the Bond Bank was not a bank in the conventional sense of the word, but was a tool used to lower the cost of financing. He advised to affect a legal merger between TMWA and Department of Water Resources (DWR), the County’s debt had to be defeased and subsequently assumed by TMWA, which was what the Bond Bank was for.

Mr. Sherman said based on a request by Commissioner Jung, he advised Clark County created a Bond Bank in 2000, which could only be used for the Southern Nevada Water Authority. He said a series of debt was issued between 2001 and 2009 totaling approximately \$1.4 billion, while Clark County had approximately \$1.5 billion in debt. He said Standard and Poor's credit rating was AA+ for both Clark County's Bond Bank and for Clark County, and Moody's credit rating was AA1 for both Clark County's Bond Bank and for Clark County.

Mr. Sherman said there were comments that the Bond Bank was a new venture for the County, but the County had been partnering for many years with other local governments to issue debt to lower the debt's cost. He stated the County issued \$105 million in debt on behalf of the Reno-Sparks Convention and Visitors Authority (RSCVA) in 1999 to expand the convention center. He stated the County recently refinanced approximately \$90 million in RSCVA debt, which yielded \$5 million in savings due to the difference in the interest rates. He said the County's risk was also reduced because the debt was restructured into a level debt service, rather than having it increase over time. He stated an additional credit enhancement was put into the agreement with the County and the RSCVA in the form of a sinking fund. He said the County and the RSCVA would share in the growth of revenue with the County's share being used to take out the debt earlier.

Mr. Sherman stated the Regional Transportation Commission (RTC) did not have the authority to issue debt, and the issuance of any debt had to come through Washoe County. He said the County facilitated the issuance of \$250 million in RTC debt since 2009, which was used to improve roads and create jobs.

Mr. Sherman noted there were also comments this Ordinance only benefited a small group of people, but the County for many years created Special Assessment Districts (SAD's) to do infrastructure improvements. He said recently \$8.5 million in debt was issued for SAD 32 for road improvements, which had the full faith and credit of the County backing the debt. He advised the debt was structured so the property owners were first in line to pay the debt off, but there were also other features in the debt that protected the County's full faith and credit in case the property owners did not pay it back. Mr. Sherman provided other examples of the County's issuing debt under the full faith and credit of the County.

Mr. Sherman advised the first step in looking at financing was determining whether a capital project was worthy and was needed. He noted it had to be a capital project because the County could not finance operating costs under law. He said the next step was to determine how to best finance the project, the appropriate debt structure, the relative risk of the debt, and the credit enhancement features required to ensure the debt would be paid off. He said past individual debt obligations were structured to make sure the County's credit rating would be maintained.

Rosemary Menard, DWR Director, said at the behest of the State Legislature and because of interest in the community, staff had been working on the consolidation of DWR and TMWA in an attempt to achieve greater efficiency in the planning, construction, and management of the close to \$1 billion of this community's water utility infrastructure assets. She noted quite a bit of the infrastructure was relatively new because of the growth in development occurring over the last decade. She also believed based on her experience, a better job could have been done with planning and managing the infrastructure to meet the communities needs if there had been one utility instead of two making the decisions. She stated the \$26.1 million to be refinanced was associated with a project that was never constructed and probably would not have been financed if there had only been one utility. She said to facilitate making the kinds of investments that would be in the best interests of the community, it was felt the merger, the Bond Bank, and the defeasance refinancing was the correct way to go.

Amy Harvey, County Clerk, read the title for Ordinance No. 1478, Bill No. 1659.

In response to the call for public comment, Robert Barone said this was his fourth request to the Board asking them to kill the Bond Bank Ordinance. He stated he was not against the merger, but was against the way the Board wanted to finance it. He said the savings to the customers would be less than \$.02 a day, but some of the Commissioners believed that justified the Bond Bank. He stated the \$1 billion in authority could cause the credit rating agencies to put the County on watch or could cause them to lower the County's credit rating, which would cost the County's residents more than \$.02 a day. He said others risks were TMWA could convert the rest of its debt to County debt, which Jeff Tissier, TMWA Chief Financial Officer (CFO), said could be done without the Board's permission; and that someday the less credit worthy entities, such as the City of Reno or the flood control project could somehow gain access to the Bond Bank. He stated if the Bond Bank were enacted, the ceiling should be the \$30 million needed for the water merger and not \$1 billion. A copy of his comments was placed on file with the Clerk.

Roger Edwards, Martha Donovan, Lynne Parker, Mark Pingle, Susan Juetten, Ernest Clark, Jesse Gutierrez, Eddie Lorton, Paul Knoop, Tom Motherway, Lois Kolbet, Ann York, Steve Donahue, Gary Duarte, and Robert Parker discussed their reasons for opposing the Bond Bank Ordinance.

Mark Glenn discussed the potential dangers of creating the Bond Bank, and he asked the Commission to reject its creation. A copy of his comments was placed on file with the Clerk.

Marilyn Brainard said she favored the creation of the Bond Bank. She stated her research indicated the citizens would benefit from only having one integrated water delivery and treatment system and Assembly Bill 238 built in safeguards to protect against the misuse of bond funds. She said public health and safety would be enhanced by the single system, and it was imperative to be as financially prudent as possible by using

the proposed Bond Bank and its favorable bond rating. She stated the Commission needed to move forward to secure access to the areas most precious natural resource, water.

James Clark read a letter to the Commission from Maryanne Ingemanson, Village League to Save Incline Assets President, urging the Commission to wait until rulings on five lawsuits were made before voting on creating the Bond Bank. A copy of the letter was placed on file with the Clerk.

Elizabeth Howe spoke about her opposition to the Bond Bank. A copy of her comments was placed on file with the Clerk.

Thomas Cargill stated creating the Bond Bank would be a major policy error and would weaken the County's credit rating. He believed the water merger should stand on its own. A copy of his comments was placed on file with the Clerk.

Jim Galloway stated financial experts were telling the Commissioners not to create the Bond Bank, and he asked how the Commissioners could ignore them. He said the Ordinance was full of loopholes. He stated any loan the County made would carry some risk for the entire life of the loan and that risk would take a small bite out of the County's credit rating starting on day one of the loan. He said that bite would be small only because the \$26 million was a small amount against the County's total debt of \$317 million, but it would increase costs on all County borrowing and that small extra borrowing cost over 30 years would wipe out the alleged \$3.9 million in savings on the water merger. He said if TMWA missed two payments, it would mean a big bite on the County's credit rating and there would be a big net loss on the deal at the County's expense. He stated the claims of savings were an illusion because the costs of borrowing over the next 30 years were being ignored.

Ms. Harvey stated Richard Pugh requested a copy of his written comments be placed on file with the Clerk.

Chairman Breternitz closed the public hearing.

Commissioner Jung asked what the actual payoff would be. Mr. Sherman replied it was \$23 million, but the upper limit was a reflection of what was currently in State Law. Commissioner Jung asked why a Bond Bank was needed if the County had already done this type of financing. Mr. Sherman said there were other provisions in State Law authorizing the County to handle the debt obligations for the RSCVA and the RTC. He said there was not a provision in State Law allowing TMWA to use the full faith and credit of the County other than the provision allowing this Ordinance to be brought forward.

Commissioner Larkin asked who was responsible for the \$26.1 million in debt. Mr. Sherman replied the County issued the original debt, which was backed by the full faith and credit of the County. Commissioner Larkin asked who backed SAD 32. Mr.

Sherman said the County. Commissioner Larkin asked who would be responsible for the \$26.1 million in debt after this Ordinance passed. Mr. Sherman stated unless the debt was refinanced, the County was still obligated to pay that debt. Commissioner Larkin asked if the Bond Bank passed, who would be responsible for paying the debt. Mr. Sherman said absent refinancing, the County would still be responsible. Commissioner Larkin asked who specifically was responsible for paying the \$26.1 million under DWR. Mr. Sherman said it came from a component of the rates charged to DWR's approximately 18,600 water users. Commissioner Larkin said if the Bond Bank passed, who would be responsible for paying the \$26.1 million. Mr. Sherman stated the water utility customers and, if it became TMWA's debt, its repayment would be the responsibility of TMWA's customers. He explained the debt could be bifurcated or combined for TMWA and DWR customers' rates.

Commissioner Larkin asked if changing the Ordinance's \$1.2 billion upper limit would be considered a substantial change. Paul Lipparelli, Assistant District Attorney, said changing the upper limit to a lower number at the adoption stage could result in someone raising the argument there had not been an opportunity for the change to be studied. He stated that would be considered a substantial change and concerned him because this Ordinance would be the basis for the issuance of debt. He advised when debt was issued by the County, there would be a lot of scrutiny on the entire process; including requirements from the bond market that bond lawyers render an opinion regarding whether the County's authority to issue the debt was above reproach. He said there should not be any question about the validity of the Bond Bank Ordinance, which should be carefully written and enacted. Commissioner Larkin asked if there was anything that would prohibit starting a process to amend the Ordinance, if passed, in January 2012. Mr. Lipparelli replied there was not.

Commissioner Larkin said a lot of slippery-slope arguments were heard, but he would not rehash those arguments. He asked Mr. Sherman if it was correct the County was not going out for junk bonds. Mr. Sherman spoke about risky debt. He said the County had been fairly conservative and rarely, if ever, issued variable rate debt. He noted most of the debt had a fixed rate; and the pledged stream of revenue was rock solid. He stated he hesitated to draw analogies to debt structures the County had never engaged in that would increase the risk profile. Commissioner Larkin asked if that was what was being proposed here. Mr. Sherman replied it was not.

Commissioner Larkin said there was a question regarding if TMWA could convert all of its existing debt. Mr. Sherman said there was a State Law allowing debt not originally financed by the Bond Bank to be refinanced, but Mr. Tissier stated there were no plans to refinance TMWA's debt. He advised there was an inaccurate understanding that somehow TMWA could refinance that debt without the Commissions' involvement, which was emphatically and absolutely not true. He stated refinancing the debt would require multiple hearings by the County Commission and hearings by the Debt Management Commission (DMC).

Mr. Tissier confirmed TMWA would need the Commission's approval to refinance its debt, which TMWA did not have any intent to do. He advised TMWA had engaged in four successful refinancings since 2006, involving over \$400 million in bonds and saving over \$30 million for the citizens TMWA served. He further advised the Reno Gazette-Journal (RGJ) Editorial Board supported the Bond Bank as reported in Sunday's paper.

Commissioner Weber asked why Mr. Tissier so emphatically said TMWA would not refinance its existing debt. Mr. Tissier replied there were well thought out plans to restructure the debt in 2015, 2016, and 2017 under TMWA's own credit. He explained it cost \$33.2 million to operate TMWA and the debt load was \$31.5 million. He said there was no way to save customers any more money on the operating side, so any savings would have to come from the debt side. He stated in 2015, 2016, and 2017 those bonds would be called. He stated TMWA could manage its debt either through the variable or fixed rate markets. He noted TMWA and the County were solid investment grades. He said the Boards and the staff of both entities should be complimented for the prudent fiscal management in the face of some very challenging economic times. He stated TMWA's financial forecast had been vetted through an extremely competent financial advisory firm, which was common to both the County and TMWA, and he believed a better independent oversight to the whole process could not be found.

Commissioner Larkin asked if TMWA would have an issue if the upper limit was changed during a future meeting. Mr. Tissier replied TMWA would not have an issue with that occurring.

Commissioner Larkin asked Ms. Menard why the merger was being done. Ms. Menard replied over a three year process, staff determined a better job could be done in managing the area's water resources, managing the infrastructure, and planning for future infrastructure. She said that would help achieve better customer rates over the long term and would provide better long-term drought storage. She said the water systems were critical to the future economic stability and vitality of this community. Commissioner Larkin asked how much the merger would save in operational costs. Ms. Menard said it would probably be a couple million a year, which could go towards rehabilitating the existing infrastructure. She said on TMWA's side the basic advantage would be to more consistently plan and manage the available water resources and infrastructure and to incur less debt by using DWR's existing infrastructure. Commissioner Larkin asked where the \$4 million figure came from. She replied TMWA had more economies of scale because of the larger customer base, which meant they had lower operating costs than DWR.

Commissioner Humke asked if the City of Reno could access the Bond Bank. Mr. Sherman replied not as the Ordinance was drafted, because it only applied to TMWA. Commissioner Humke asked if the Bond Bank could be used to fund the flood project costs. Mr. Sherman advised it could be expanded to fund those costs, but it would take an extensive rewrite to do so. Commissioner Humke asked if the Ordinance envisioned the Commission having to pass a new ordinance every time it would be used.

Mr. Sherman said the Ordinance would be in place, if passed, until changed only for the purposes of TMWA. Commissioner Humke stated any other use of the Bond Bank would have to be approved by the Commission by a simple majority. Mr. Sherman replied it could be. Commissioner Humke asked how it would be viewed if the Commission created a super majority. Mr. Sherman said that was up to the Board's discretion. Commissioner Humke said if he voted for the Ordinance, he would want an amendment requiring a super-majority.

Chairman Breternitz asked if there were other elements in the Ordinance set by State Law, besides setting a different debt limit, the Commission might want to set to make the Ordinance more conservative. Mr. Sherman said there were provisions that defined a lending project and were specific to what kind of projects could be financed or refinanced. Chairman Breternitz asked if there were other areas that could be reviewed to make sure the Bond Bank was limited to its intended purpose. Mr. Sherman stated there was a requirement under State Law that the Commission set policies and standards, which could be strengthened or be made more restrictive at the Board's discretion.

Commissioner Weber said it was mentioned earlier there was a requirement in the Interlocal Agreement regarding the creation of a Bond Bank. Mr. Sherman stated there was a provision in the Interlocal Agreement regarding the merger and creating a Bond Bank. Commissioner Weber said Mr. Sherman stated the County had used bond banking before. Mr. Sherman clarified he said the County's ability to issue debt was used in conjunction with other entities, but a Bond Bank had never been used.

Commissioner Weber said she believed the Ordinance should be tabled until lowering the debt ceiling could be discussed. She stated she supported the merger, but she was nervous about creating the Bond Bank with the economy the way it was.

Commissioner Humke stated he favored creating the Bond Bank, but wanted to amend it to require a super-majority vote for any use of the Bond Bank and to limit the amount to what was reasonable and prudent as recommended by staff and other experts.

Commissioner Jung stated she could not support creating the Bond Bank Ordinance even with adding a cap that was not \$2 billion, the super majority, the lending project definition changes, and tightening up the policies and standards. She said she supported the water merger, but did not feel this was the proper mechanism to achieve it. She advised lowering the County's credit rating any lower than what it was already lowered to in September 2011 put every project at risk of incurring higher interest rates and was poor public policy. She said the Commissioners stood shoulder to shoulder on almost every vote when it came to the economy, such as asking employees for concessions and in making very deep cuts. She stated the Commission was the first to listen to Mr. Sherman say the sky was indeed falling and the County was now reaping the rewards of that policy, even though it was still on a rocky road, because the County was in the best financial position of any of the other local governments. She said what scared

her about this was Southern Nevada being up to its eyeballs in water infrastructure debt they could not figure out how to pay.

On motion by Commissioner Larkin, seconded by Commissioner Humke, which motion duly carried with Commissioner Weber and Commissioner Jung voting “no,” it was ordered that Ordinance No. 1478, Bill No. 1659, entitled, “**AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING A NEW SECTION ESTABLISHING A COUNTY BOND BANK; PROVIDING PROCEDURES FOR THE ISSUANCE OF COUNTY GENERAL OBLIGATION BONDS IN ORDER TO FUND THE ACQUISITION OF BONDS ISSUED BY A MUNICIPALITY WHOLLY OR PARTIALLY WITHIN THE COUNTY; PROVIDING THE STANDARDS, POLICIES AND PROCEDURES FOR FINANCING PROJECTS THROUGH THE COUNTY BOND BANK; AND PROVIDING OTHER MATTERS PROPERLY RELATED THERETO AND PROVIDING THE EFFECTIVE DATE HEREOF,**” be approved, adopted and published in accordance with NRS 244.100.

Commissioner Larkin said he requested the Manager bring back an amendment to the Ordinance governing the standards, the super-majority rule, and the bond-debt limit at the first available meeting. He also requested experts in the field, including staff, be engaged to look at the bond limit.

**7:47 p.m.** Commissioner Weber left the meeting.

**11-1102 AGENDA ITEM 61 – REPORTS/UPDATES**

**Agenda Subject: “Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to.”**

Commissioner Humke said the Reno-Sparks Convention and Visitors Authority (RSCVA) interviewed one candidate last week during a special meeting, and he hoped a contract had been signed by now. He stated the other Commissioner who served on the Board was concerned about there being only one candidate; but he believed once everyone met the candidate they would be impressed with his expertise, ability, vigor, and desire to make the RSCVA the jewel of the hospitality industry. He said the Flood Management Agency meeting was depressing because the District Office of the Army Corp of Engineers indicated its Washington headquarters was in a budget-cutting mood.

Commissioner Jung stated there was a meeting on Thursday at noon in the District Board of Health Conference Room to honor the Reno Air Race disaster responders and a District Board of Health meeting followed at 1:00 p.m. She stated next week was the Joint Fire Advisory Board (JFAB) and the Shared Services Elected Officials (SSEO) meetings. She said on December 21st there would be a presentation to the Library Board of Trustees from the Citizen Advisory Commission regarding solutions to the underfunding of the libraries, which would come before the Board in January 2012. She wished all citizens happy holidays.

Commissioner Larkin said he would be attending the Regional Transportation Commission (RTC) meeting this Friday, and he and the Chairman would be attending the Truckee Meadows Water Authority (TMWA) meeting next Wednesday.

Chairman Breternitz stated he spoke at an Economic Development Authority of Western Nevada (EDAWN) welcoming ceremony for a company new to Reno, which would create 160 new jobs starting early next year and up to 300 jobs over the next three years. He said the Tahoe Regional Planning Agency (TRPA) would be meeting tomorrow and Thursday to discuss the Homewood project. He said he had a conversation with the Manager after this morning's public comment, and he asked her to identify the gist of what the key comments were and to respond on whether they were accurate or not. He felt it was important to issue a balanced and fair report to clear up some of the miscommunications.

Katy Simon, County Manager, wished everyone a happy holiday season.

Chairman Breternitz extended his best holiday wishes to everyone.

**11-1103      AGENDA ITEM 64 – PUBLIC COMMENT**

**Agenda Subject: "Public Comment. Comments heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole."**

There was no response to the call for public comment.

\* \* \* \* \*

**7:56 p.m.** There being no further business to discuss, on motion by Commissioner Humke, seconded by Commissioner Larkin, which motion duly carried with Commissioner Weber absent, the meeting was adjourned.

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**JOHN BRETERNITZ**, Chairman  
Washoe County Commission

**ATTEST:**

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**AMY HARVEY**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Stacy Gonzales, Jan Frazzetta, and Jaime Deller*

# Resolution Commemorating Washoe County's 150<sup>th</sup> Anniversary

**WHEREAS**, The name "Washoe" is from the name of the people who first inhabited the region extending along the base of the Sierra Mountains, from the head of the Carson River to the Truckee River; and

**WHEREAS**, In 1859 the name "Washoe" was applied to most of the area now embraced within the boundaries of the State of Nevada; and

**WHEREAS**, An 1860 Census showed that 543 people lived within the limits of what was to become Washoe County; and

**WHEREAS**, The County of Washoe was established by an act of the first Nevada Territorial Legislature on November 25, 1861 as one of the original nine counties of Nevada; and

**WHEREAS**, In 1861, Washoe City, the largest town in Washoe County was established as the county seat; and

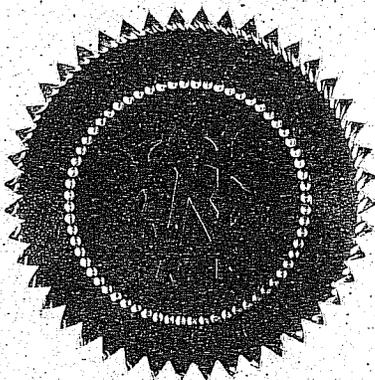
**WHEREAS**, Other towns and settlements in Washoe County that year included Ophir, Galena, Hunter's Crossing, Lake's Crossing, Stone and Gates Crossing, Mill Station, Huffaker's, Steamboat Springs, and Lemmon Valley; and

**WHEREAS**, On December 10, 1861 the first meeting of the Washoe County Board of County Commissioners was held in Washoe City; and

**WHEREAS**, During that first meeting, the Board of County Commissioners met to organize Washoe County, and in doing so, set a course for excellence that has lasted these past 150 years; now, therefore, be it

**RESOLVED**, The Washoe County Board of Commissioners do hereby recognize and commemorate the 150<sup>th</sup> Anniversary of the establishment of Washoe County, Nevada.

**ADOPTED** this 13th day of December 2011.



John Breternitz, Chairman

Bonnie Weber, Vice Chairman

David Humke, Commissioner

Kitty Jung, Commissioner

Robert Larkin, Commissioner

clerk

# RESOLUTION OF RECOGNITION AND APPRECIATION

**WHEREAS**, Doug Doolittle is a proven national leader in the field of parks and recreation; and

**WHEREAS**, Doug Doolittle, recent Director of Washoe County Regional Parks and Open Space, spent 30+ years serving the Incline Village and Washoe County communities through the parks and recreation system; and

**WHEREAS**, Doug Doolittle held many state, regional and national volunteer positions in parks and recreation associations including the President of the Pacific Southwest Regional Council and Past President (twice!) of the Nevada Recreation and Park Society; and

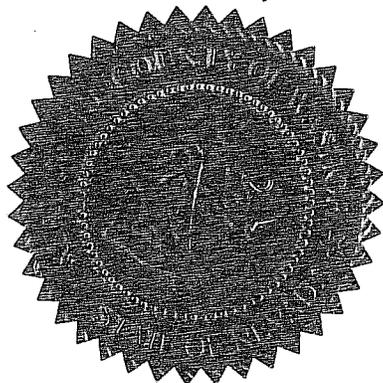
**WHEREAS**, Doug Doolittle was instrumental in the development and implementation of park projects and acquisition of open space for the enjoyment of the community, present and future; and

**WHEREAS**, Doug Doolittle promoted a management culture within the Park system that encourages all employees to participate in decision and policy making through the use of teams and "bottom-up" communication. Doug Doolittle was very proud of his Parks and Recreation staff, gave them support every day, and was an exemplary leader; now, therefore, be it

**RESOLVED**, That the Board of County Commissioners extends its sincere appreciation to Doug Doolittle for his outstanding leadership, dedication to Washoe County and its residents, and his excellent skills as a mentor and a leader, and, be it further

**RESOLVED**, That the Board wishes Doug all the best in his well-deserved retirement and the next chapter of his life.

**ADOPTED** this 13<sup>th</sup> day of December 2011.



A handwritten signature in black ink, appearing to read "John Breternitz", written over a horizontal line.

John Breternitz, Chairman  
Washoe County Commission

1-1022

RESOLUTION: Authorizing donation of \$1,000 via federal subgrant award funds to Sierra Vista Elementary School

WHEREAS, the Washoe County District Board of Health made the determination to donate \$1,000 of federal subgrant award funds to satisfy the Communities Putting Prevention to Work, CPPW-ARRA, subgrant award supported activity on November 17, 2011 and

~~WHEREAS, by virtue of the Interlocal Agreement creating it, the Washoe County Health District is required to use the same financial policies and procedures that are used for County Departments; and~~

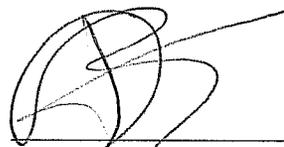
WHEREAS, pursuant to NRS 244.1505, Board of County Commissioners may donate to a governmental entity for any purpose which will provide a substantial benefit to the inhabitants of the county; and

WHEREAS, Washoe County desires to donate \$1,000 via federal subgrant award funds to assist Sierra Vista Elementary with the establishment of a school garden to increase school-aged children's access to healthy fruits and vegetables in Washoe County; and

WHEREAS, Washoe County finds that access to healthy fruits and vegetable activities provide a substantial benefit to the inhabitants of the county;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY, that the Board hereby approves the donation of \$1,000 funded via federal subgrant award funds to Sierra Vista Elementary School.

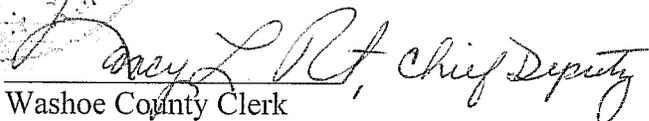
Adopted this 13<sup>th</sup> day of December, 2011.



John Breternitz, Chairman  
Washoe County Commission



ATTEST:

  
Washoe County Clerk

11-1034

**RESOLUTION** – Authorizing the Grant of Public Money to a Private Nonprofit Organization

WHEREAS, NRS 244.1505 provides that a board of county commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the county and that a board may make a grant of money to a private organization, not for profit, to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that a certain amount of money is available for fiscal year 2011-2012 for community support grants, which grants will provide a substantial benefit to the inhabitants of Washoe County and which are made to private nonprofit organizations; now, therefore, be it

RESOLVED, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to the Food Bank of Northern Nevada, Inc., a private, nonprofit organization, a grant for fiscal year 2011-2012 in the amount of \$28,425 (Community Support).
2. The purpose of the grant is to provide food support services for Washoe County nonprofit agencies and the clients they serve.
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are set forth in the Grant Program Contract.

Adopted this 13<sup>th</sup> day of December 2011




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John Bretternitz, Chairman  
Washoe County Commission

ATTEST:




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County Clerk



**RESOLUTION** – Authorizing the Grant of Public Money to a Private Nonprofit Organization

WHEREAS, NRS 244.1505 provides that a board of county commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the county and that a board may make a grant of money to a private organization, not for profit, to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that a certain amount of money is available for fiscal year 2011-2012 for community support grants, which grants will provide a substantial benefit to the inhabitants of Washoe County and which are made to private nonprofit organizations; now, therefore, be it

RESOLVED, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Crisis Call Center a private, nonprofit organization, a grant for fiscal year 2011-2012 in the amount of \$22,920 (Community Support).
2. The purpose of the grant is to provide a crisis call line 24 hours a day, 7 days a week to Truckee Meadows residents.
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are set forth in the Grant Program Contract.

Adopted this 13<sup>th</sup> day of December 2011

John Breternitz, Chairman  
Washoe County Commission

ATTEST:

County Clerk

**RESOLUTION** – Authorizing the Grant of Public Money to a Private Nonprofit Organization

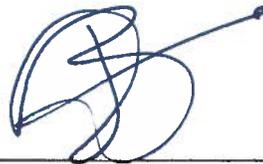
WHEREAS, NRS 244.1505 provides that a board of county commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the county and that a board may make a grant of money to a private organization, not for profit, to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that a certain amount of money is available for fiscal year 2011-2012 for community support grants, which grants will provide a substantial benefit to the inhabitants of Washoe County and which are made to private nonprofit organizations; now, therefore, be it

RESOLVED, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Family Promise a private, nonprofit organization, a grant for fiscal year 2011-2012 in the amount of \$14,254 (Community Support).
2. The purpose of the grant is to provide transitional shelter and comprehensive assistance for homeless families in the Truckee Meadows.
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are set forth in the Grant Program Contract.

Adopted this 13<sup>th</sup> day of December 2011



John Breternitz, Chairman  
Washoe County Commission

ATTEST:

  
County Clerk

**RESOLUTION** – Authorizing the Grant of Public Money to a Private Nonprofit Organization

WHEREAS, NRS 244.1505 provides that a board of county commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the county and that a board may make a grant of money to a private organization, not for profit, to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that a certain amount of money is available for fiscal year 2011-2012 for community support grants, which grants will provide a substantial benefit to the inhabitants of Washoe County and which are made to private nonprofit organizations; now, therefore, be it

RESOLVED, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Committee to Aid Abused Women (CAAW), a private nonprofit organization, a grant for fiscal year 2011-12 in the amount of \$19,310 (Community Support).
2. The purpose of the grant is to provide support for the CAAW's residential services program which helps domestic violence victims by providing basic needs such as emergency shelter, transitional housing, food, clothing, transportation, support services and case management.
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are set forth in the Grant Program Contract.

Adopted this 13<sup>th</sup> day of December 2011




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John Breternitz, Chairman  
Washoe County Commission

ATTEST:



County Clerk

RESOLUTION: Authorizing grant of funds to the Economic Development Authority of Western Nevada

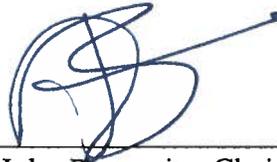
WHEREAS, pursuant to NRS 244.1505, Washoe County may expend money for any purpose which will provide a substantial benefit to the inhabitants of the county; and

WHEREAS, Washoe County desires to provide money to the Economic Development Authority of Western Nevada (EDAWN) to support economic development efforts including Recruitment Efforts, Business Retention and Expansion in the amount of \$21,300 for fiscal year 2011-2012.

WHEREAS, Washoe County finds that these economic development services provide a substantial benefit to the inhabitants of the county;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY, that the Board hereby enters into the attached Grant Agreement to provide funds to the Economic Development Authority of Western Nevada for the purposes set forth in the attached Grant Agreement.

Adopted this 13th Day of December, 2011



John Breternitz, Chairman  
Washoe County Commission

ATTEST:

  
County Clerk

**RESOLUTION** – Authorizing the Grant of Public Money to a Nonprofit Organization Created for Religious, Charitable or Educational Purposes

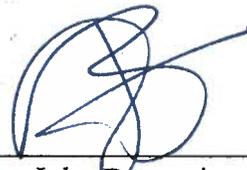
WHEREAS, NRS 244.1505 provides that a Board of County Commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the County and that a board may make a grant of money to a nonprofit organization created for religious, charitable or educational purposes to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that \$31,540 in funding is needed to assist in providing support for the operation of Access to Healthcare Network, a comprehensive network of hospitals and primary, specialty and ancillary health care professionals offering their services to the working uninsured at a reduced fee; now, therefore, be it

RESOLVED, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Access to Healthcare Network, a nonprofit organization created for religious, charitable or educational purposes, a grant for fiscal year 2011-2012 in the amount of \$31,540 (Community Support).
2. The Board finds that in making this grant a substantial benefit will be provided to the inhabitants of the County by providing uninsured resident's access to professional health care at a reduced rate while providing timely and cost-effective compensation for physicians and hospitals enrolled in the Network.
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are as set forth in the Grant Program Contract, which is attached hereto and incorporated herein by reference.

Adopted this 13th Day of December, 2011



John Breternitz, Chairman  
Washoe County Commission

ATTEST:



County Clerk

**RESOLUTION** – Authorizing the Grant of Public Money to a Nonprofit Organization Created for Religious, Charitable or Educational Purposes

WHEREAS, NRS 244.1505 provides that a Board of County Commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the County and that a board may make a grant of money to a nonprofit organization created for religious, charitable or educational purposes to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that \$27,000 in funding is needed to address the basic health care needs of the uninsured and underinsured of Incline Village; now, therefore, be it

RESOLVED, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Incline Village Community Hospital Foundation, a nonprofit organization created for religious, charitable or educational purposes, a grant for fiscal year 2011-2012 in the amount of \$27,000 (Community Support).
2. The Board finds that in making this grant a substantial benefit will be provided to the inhabitants of the County by providing basic health care to low income, uninsured, and underinsured clients living in the Incline Village area.
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are as set forth in the Grant Program Contract, which Contract is attached hereto and incorporated herein by reference.

Adopted this 13th Day of December, 2011



John Breternitz, Chairman  
Washoe County Commission

ATTEST:

  
County Clerk

**RESOLUTION** – Authorizing the Grant of Public Money to a Nonprofit Organization Created for Religious, Charitable or Educational Purposes

WHEREAS, NRS 244.1505 provides that a Board of County Commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the County and that a board may make a grant of money to a nonprofit organization created for religious, charitable or educational purposes to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that \$7,750 in funding is needed to assist in providing services to encourage fair housing standards; now, therefore, be it

RESOLVED, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Silver State Fair Housing, a nonprofit organization created for religious, charitable or educational purposes, a grant for fiscal year 2011-2012 in the amount of \$7,750 (Community Support).
2. The Board finds that in making this grant a substantial benefit will be provided to the inhabitants of the County by providing informational materials and education to increase community awareness of housing discrimination, Fair Housing Act protections, and fair housing rights and responsibilities.
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are as set forth in the Grant Program Contract, which Contract is attached hereto and incorporated herein by reference.

Adopted this 13th Day of December, 2011



John Breternitz, Chairman  
Washoe County Commission

ATTEST:

  
County Clerk

**INTERLOCAL AGREEMENT BETWEEN WASHOE COUNTY  
AND THE  
WASHOE COUNTY SCHOOL DISTRICT**

This Interlocal Agreement is made and entered into this 13<sup>th</sup> day of December, 2011 by and between Washoe County (hereafter "County"), a political subdivision of the State of Nevada and the Washoe County School District (hereafter "WCSD").

**WITNESSETH**

WHEREAS, Nevada Revised Statute (NRS) 277.180 authorized any one or more public agencies to contract with one another to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, both parties desire to obtain peer review services for their respective internal audit shops for quality assurance, and;

WHEREAS, both parties desire to exchange peer review services that will be performed by their internal audit staff;

NOW, THEREFORE, based on the foregoing premises and following covenants, terms and conditions, the parties hereto do hereby agree as follows:

1. Services: Unless otherwise provided, and/or amended by written agreement of the parties hereto, the County's Internal Audit Division will conduct a peer review of audits issued by the Chief of the WCSD Internal Audit Department. Likewise, the WCSD Chief will conduct a peer review of audits by the County Internal Audit Division. In each of these instances, peer review will be conducted following industry accepted guidelines. The objectives of the review will be to determine whether during the period, the audit reports issued follow accepted industry practices.

During the course of the review, the reviewer will have access to policies and procedures, audit and attestation reports, supporting work papers, documents relating to non-audit services, and any other reports, correspondence, files, and documents deemed pertinent by both parties.

2. Reporting: The reviewer will prepare a summary report stating their findings and recommendations. The report will be issued no later than two months subsequent to the end of the review.
3. Term: This Agreement shall be in effect from July 1, 2011 to June 30, 1012. This Agreement shall become effective once approved by appropriate official action of the governing body of each party.

11-10-11

**INTERLOCAL AGREEMENT BETWEEN WASHOE COUNTY  
AND THE  
WASHOE COUNTY SCHOOL DISTRICT**

4. Confidential Treatment of Information: Both parties shall preserve in strict confidence any information obtained with the performance of this Agreement.
5. Modification: This Agreement may be modified or amended at any time there is a need, provided both parties agree to the amendment(s) in writing. Any amendment is subject to approval by the governing bodies of the parties as a condition precedent to its entry into force. Neither party may assign this Agreement without the express written consent of the other party.
6. Termination: Either party may terminate this Agreement by giving the other party written notice of the intent to terminate. The notice must specify a date upon which the termination will be effective, which date may not be less than 30 calendar days from the date of the mailing notice.
7. Indemnification: The County and WCSD agree to hold harmless, indemnify and defend each other, their officers, agents, and employees from any loss or liability, financial or otherwise, resulting from any claim, demand, suit, action or cause of action based upon bodily injury, including death or property damage, caused by any action either direct or passive, the omission, failure to act, or negligence on the part of the County or the WCSD, their respective officers, agents, and employees arising out of the performance of work under this Agreement.

The parties do not waive and intend to assert any liability limitations available under law, including but not limited to those defenses available under chapter 41 of Nevada Revised Statutes in all cases.

8. Renewal: This Agreement may be renewed by the parties for any subsequent fiscal year by virtue of the parties' execution of a renewal agreement setting for the fiscal year for which the renewal shall be effective, and the services to be exchanged.
9. Governing Law: This Agreement shall be governed by the laws of the State of Nevada. In the event litigation ensues arising out of this Agreement, it shall be filed in the Second Judicial District Court, Washoe County, Nevada.

This Agreement, including any Exhibits, constitutes the entire agreement between the parties with regard to the subject matter herein, and supersedes all prior agreements, if any, both oral and written and all other oral and written communications between the parties.

11-10-11

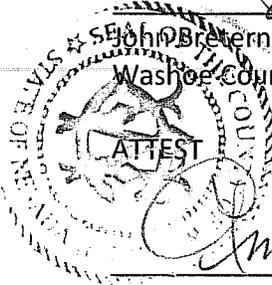
**INTERLOCAL AGREEMENT BETWEEN WASHOE COUNTY  
AND THE  
WASHOE COUNTY SCHOOL DISTRICT**

WASHOE COUNTY



Date 12/13/11

John Breternitz, Chairman  
Washoe County Commission



Date 12/13/11

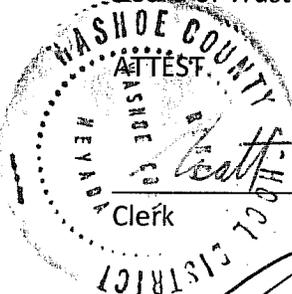
Washoe County Clerk

WASHOE COUNTY SCHOOL DISTRICT



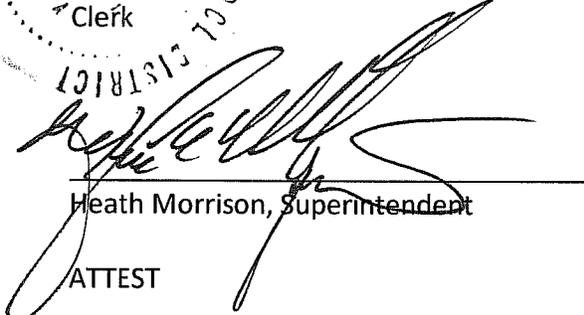
Date 10/12/11

Barbara McLaury, President  
Washoe County School District  
Board of Trustees



Date 10/27/11

Clerk



Date 10/12/11

Heath Morrison, Superintendent

ATTEST

Clerk

Date \_\_\_\_\_

1/10/11

**RESOLUTION**

**A Resolution Authorizing the Disbursement of Public Money to Community  
Cats, a Nonprofit Organization, in accordance with  
NRS 428.379175 for the spaying and neutering of feral cats**

WHEREAS, the Washoe Board of County Commissioners has determined that there is a need to provide for the spaying and neutering of feral cats within the County; and

WHEREAS, the Washoe Board of County Commissioners has further determined that funding is needed to address the spaying and neutering of feral cats in Washoe County in order to reduce, AMONG OTHER THINGS, overpopulation of feral cats; and

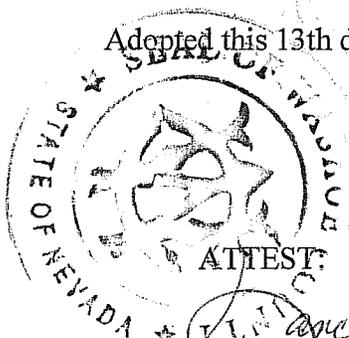
WHEREAS, NRS 428.379175 provides a license fee for the issuance of vehicle license plates for the appreciation of animals, said fee to be collected by the State of Nevada and in turn disbursed those fees on a quarterly basis to the counties for those vehicles in said County, to be used for programs that are approved by the Board of County Commissioners for the adoption of animals and for the spaying and neutering of animals or to be used as grant money to non-profit organizations to carry out programs for the adoption of and for the spaying and neutering of animal; and

WHEREAS, Washoe County's Regional Animal Services has \$11,102 which has been collected as a result of this license plate fee; NOW, THEREFORE,

BE IT RESOLVED, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Community Cats, a nonprofit organization created for religious, charitable or educational purposes, a grant for fiscal year 2011-2012 in the amount of \$11,102 (Animal Services).
2. The Board finds that in making this grant a substantial benefit will be provided to the inhabitants of the County by providing spay and neutering services of feral cats in the community
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are as set forth in the Grant Program Contract, which Contract is attached hereto and incorporated herein by reference.

Adopted this 13th day of December, 2011.



ATTEST:

*J. J. [Signature]*  
County Clerk

John Breternitz, Chairman  
Washoe County Commission

8/10/11

**INTERLOCAL CONTRACT FOR SERVICES**  
**WASHOE COUNTY SHERIFF'S OFFICE AND**  
**PYRAMID LAKE TRIBAL POLICE DEPARTMENT**  
  
**FOR**  
  
**DISPATCH SERVICES**

**THIS AGREEMENT**, made and entered by and between the County of Washoe, a political subdivision of the State of Nevada, on behalf of the Washoe County Sheriff's Office, hereinafter the "WCSO", and the Pyramid Lake Tribal Paiute Tribe, hereinafter the "Pyramid Lake Tribal Police Department," the parties to this agreement also may be referred to as "Parties."

**WITNESSETH:**

**WHEREAS**, NRS 277.180(1) provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the contracting agencies is authorized by law to perform; and

**WHEREAS**, WCSO has dispatched for the Pyramid Lake Tribal Police Department since July 1<sup>st</sup>, 2005

**WHEREAS**, prior contract expired on June 30<sup>th</sup>, 2010.

**WHEREAS**, it is believed that each of these parties, and the public will continue to benefit if these communications services continue to be provided by the Sheriff

**NOW, THEREFORE**, in consideration of mutual promises and conditions herein, the parties hereby agree as follows:

11-1053

**I. PURPOSE OF THE AGREEMENT**

The purpose of the agreement is for the Washoe County Sheriff's Office Communications Center to provide consolidated dispatch services for Pyramid Lake Tribal Police Department and the Sheriff. A Communications Specialist will track and monitor law enforcement units twenty four hours a day, seven days a week, on a designated shared Pyramid Lake Tribal Police and Reno Sparks Indian Colony Tribal Police talk group.

**II. EMPLOYEES**

All employees assigned to the Washoe County Sheriff's Office Communications Call Center shall be employees of the Sheriff. These employees shall be subject to all county personnel evaluations, disciplinary actions, and employee rights, including right to representation, and methods of establishing and modifying salary and benefit practices.

**III. POLICY and OPERATIONS**

The Parties agree that policies and operations standards will be administered by the Washoe County Sheriff's Office Communications Manager or the Washoe County Sheriff's Office South Patrol Commander and the Chief of Police of the Pyramid Lake Tribal Police Department, for the following purposes:

- A) To review and recommend to the County of Washoe and the Pyramid Lake Tribal Police Department the annual operating and capital budget for the provision of consolidated communications services.
- B) To establish policies, procedures, benchmark levels of service and operational priorities for the provision of consolidated dispatch services.
- C) To provide direction to the Communications Manager regarding the level, timeliness, and

1-1053

quality of dispatch services.

#### **IV. LEVEL OF SERVICE**

The Parties agree to the establishment of goals for the level of service to be provided by the Communications Center.

- A) The goal for minimum staffing levels maintained in the Communications Center shall continue to be determined by the County after consultation with the Tribe, and will be based on National Standards to meet the needs of the users based on phone calls received, radio traffic levels and calls for service.
- B) All Dispatch staff shall be Emergency Medical Dispatch (EMD) certified through a nationally recognized EMD program. All dispatchers shall receive annual update training sufficient to maintain certification.
- C) All law enforcement personnel assigned to Pyramid Lake Tribal Police Department shall follow National EMD protocols required by certifying National EMD entity for field unit compliancy for the Communications Center.
- D) Washoe County Sheriff's Communications Center will track all Pyramid Lake Tribal Police Department Law Enforcement units while conducting law enforcement activities. Pyramid Lake Tribal Police Department will maintain their current radio system for non-law enforcement uses.

11-1053

#### **V. E 9-1-1 SERVICES**

The Sheriff shall provide enhanced 9-1-1 services, Advanced Location Index (ALI) and

Advanced Number Index (ANI) displays through phone equipment for 9-1-1 landline callers.

**VI. COST OF SERVICES**

Pyramid Lake Tribal Police Department shall pay \$80,831.76 per fiscal year. This cost shall be recalculated and revised each fiscal year thereafter. The cost charged by the Sheriff to the Pyramid Lake Tribal Police Department on a quarterly basis for support of dispatch services performed by the Sheriff's Office on behalf of Pyramid Lake Tribal Police Department is payable on the 30<sup>th</sup> day of the month following the end of each quarter.

**VII. FREQUENCIES**

Each Party retains the ownership of its radio frequencies. The Sheriff will authorize Pyramid Lake Tribal Police Department to program and install the following talk groups in their 800 radios that are not assigned to Pyramid Lake Tribal Police Department law enforcement staff, To be determined. The User will comply with the Policy and Procedures of the Washoe County regional 800 Mhz Radio System and the applicable Lexipol Policies of the Washoe County Sheriff's Office.

11-1053

**VIII. MAINTENANCE**

The Sheriff shall maintain the radio consoles within the Communications Center at its own expense. Radio equipment operated by Pyramid Lake Tribal Police Department will be maintained by Pyramid Lake Tribal Police Department at its own expense.

**IX. HOLD HARMLESS**

Washoe County, to the extent authorized by law, agrees to indemnify, save, and hold harmless Pyramid Lake Tribal Police Department, its officers, agents and employees, from any and all claims, causes of action, or liability arising from the performance of the contract by the Sheriff, its agents or employees. Pyramid Lake Tribal Police Department, to the extent authorized by law, agrees to indemnify, save, and hold harmless Washoe County, its officers, agents and employees, from any and all claims, causes of action, or liability arising from the performance of the contract by the Pyramid Lake Tribal Police Department, its agents or employees.

**X. WITHDRAWAL**

A Party may withdraw with or without cause upon no less than 90 days written notice to the administrative body of the other Party.

**XI. ENTIRE AGREEMENT**

This agreement contains the entire understanding between Parties and no oral terms or conditions, not contained within, shall be binding. This agreement may be modified at any time by written mutual consent of the Parties.

**XII. EFFECTIVE DATE**

The agreement shall be effective on July 1, 2011 and shall continue in full force and effective unless modified as provided in Section XI above or terminated.

11-1053

**XIII. SEVERABILITY**

Should any part, term or provision of this agreement be finally decided to be in conflict with any law of the United States or the State of Nevada, or otherwise unenforceable or ineffectual, the validity of the remaining parts, terms, portions or provisions shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the Agreement the Parties intended to enter into the first instance.

**XIV. NOTICES**

Any notices by this agreement shall be in writing and made to the following:

- 1) For the County

Sheriff or Sheriff's designee

- 2) For Pyramid Lake Tribal Police Department

Pyramid Lake Tribal Police Department

200 South Hollywood St.

Nixon, NV 89424

11-1053

IN WITNESS THEREOF, the parties hereto have approved this Agreement and have caused this Agreement to be executed by their respective officers on the date next to the signatures.

THIS MEMORANDUM OF UNDERSTANDING IS EFFECTIVE THIS 13<sup>th</sup> DAY OF December, 2011

**WASHOE COUNTY BOARD OF COMMISSIONERS**

By [Signature]  
**Chairman Washoe County Commission**

ATTEST: [Signature]  
**Washoe County Clerk**



**WASHOE COUNTY SHERIFF**

By [Signature] **Michael Haley, Sheriff**

**PYRAMID LAKE TRIBAL POLICE DEPARTMENT**

By [Signature]  
**Layne Erdman, Police Chief**

11-1053

**PYRAMID LAKE TRIBAL CHAIRMAN**

By [Signature]  
**Wayne Burke, Tribal Chairman**

**INTERLOCAL CONTRACT FOR SERVICES**  
**WASHOE COUNTY SHERIFF'S OFFICE AND**  
**RENO/SPARKS INDIAN COLONY POLICE DEPARTMENT**  
  
**FOR**  
  
**DISPATCH SERVICES**

**THIS AGREEMENT**, made and entered by and between the County of Washoe, a political subdivision of the State of Nevada, on behalf of the Washoe County Sheriff's Office, hereinafter the "WCSO", and the Reno-Sparks Indian Colony, on behalf of the Reno-Sparks Indian Colony Police Department, hereinafter the "Reno-Sparks Indian Colony Tribal Police." The Parties to this Agreement may also be referred collectively as "the Parties" or individually as a "Party."

**WITNESSETH:**

**WHEREAS**, NRS 277.180(1) provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the contracting agencies is authorized by law to perform; and

**WHEREAS**, WCSO has dispatched for the Reno-Sparks Indian Colony Tribal Police since July 1<sup>st</sup>, 2005; and

**WHEREAS**, the prior dispatch contract expired on June 30<sup>th</sup>, 2010; and

**WHEREAS**, it is believed that each of these parties, and the public will continue to benefit if these communications services continue to be provided by the Sheriff.

**NOW, THEREFORE**, in consideration of mutual promises and conditions herein, the parties hereby agree as follows:

**I. PURPOSE OF THE AGREEMENT**

The purpose of the agreement is for the Washoe County Sheriff's Office Communications

11-1054

Center to provide consolidated dispatch services for Reno-Sparks Indian Colony Tribal Police and the Sheriff. A Communications Specialist will track and monitor law enforcement units twenty four hours a day, seven days a week, on a designated shared Pyramid Lake Tribal Police and Reno-Sparks Indian Colony Tribal Police talk group.

## **II. EMPLOYEES**

All employees assigned to the Washoe County Sheriff's Office Communications Call Center shall be employees of the Sheriff. These employees shall be subject to all county personnel evaluations, disciplinary actions, and employee rights, including right to representation, and methods of establishing and modifying salary and benefit practices.

## **III. POLICY and OPERATIONS**

The Parties agree that policies and operations standards will be administered by the Washoe County Sheriff's Office Communications Manager or the Washoe County Sheriff's Office South Patrol Commander and the Chief of Police of the Reno-Sparks Indian Colony Tribal Police, for the following purposes:

- A) To review and recommend to the County of Washoe and the Reno-Sparks Indian Colony Tribal Police the annual operating and capital budget for the provision of consolidated communications services.
- B) To establish policies, procedures, benchmark levels of service and operational priorities for the provision of consolidated dispatch services.
- C) To provide direction to the Communications Manager regarding the level, timeliness, and quality of dispatch services.

## **IV. LEVEL OF SERVICE**

11-1054

The Parties agree to the establishment of goals for the level of service to be provided by the Communications Center.

- A) The goal for minimum staffing levels maintained in the Communications Center shall continue to be determined by the County after consultation with the Reno-Sparks Indian Colony Tribal Police, and will be based on National Standards to meet the needs of the users based on phone calls received, radio traffic levels and calls for service.
- B) All Dispatch staff shall be Emergency Medical Dispatch (EMD) certified through a nationally recognized EMD program. All dispatchers shall receive annual update training sufficient to maintain certification.
- C) All law enforcement personnel assigned to the Reno-Sparks Indian Colony Tribal Police shall follow National EMD protocols required by certifying National EMD entity for field unit compliancy for the Communications Center.
- D) Washoe County Sheriff's Communications Center will track all Reno-Sparks Indian Colony Tribal Police Law Enforcement units while conducting law enforcement activities. Reno-Sparks Indian Colony Tribal Police will maintain their current radio system for non-law enforcement uses.

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**V. E 9-1-1 SERVICES**

The Sheriff shall provide enhanced 9-1-1 services, Advanced Location Index (ALI) and Advanced Number Index (ANI) displays through phone equipment for 9-1-1 landline callers.

**VI. COST OF SERVICES**

The Reno-Sparks Indian Colony shall pay \$80,831.76 per fiscal year. This cost shall be recalculated and revised each fiscal year thereafter. The cost charged by the Sheriff to the Reno-/Sparks Indian Colony on a quarterly basis for support of dispatch services performed by the Sheriff's Office on behalf of the Reno-Sparks Indian Colony Tribal Police is payable on the 30<sup>th</sup> day of the month following the end of each quarter.

**VII. FREQUENCIES**

Each Party retains the ownership of its radio frequencies. The Sheriff will authorize the Reno-Sparks Indian Colony Tribal Police to program and install the following talk groups in their 800 radios that are not assigned to the Reno-Sparks Indian Colony Tribal Police law enforcement staff, to be determined. The User will comply with the Policy and Procedures of the Washoe County regional 800 Mhz Radio System and the applicable Lexipol Policies of the Washoe County Sheriff's Office.

**VIII. MAINTENANCE**

The Sheriff shall maintain the radio consoles within the Communications Center at its own expense. Radio equipment operated by Reno-Sparks Indian Colony Tribal Police will be maintained by Reno-Sparks Indian Colony Tribal Police at its own expense.

**IX. HOLD HARMLESS**

Washoe County, to the extent authorized by law, agrees to indemnify, save, and hold harmless the Reno-Sparks Indian Colony, its Departments, officers, agents and employees, from any and all claims, causes of action, or liability arising from the performance of the

11-10-11  
p. 50/11

contract by the Sheriff, its agents or employees. The Reno-Sparks Indian Colony Tribal Police, to the extent authorized by law, agrees to indemnify, save, and hold harmless Washoe County, its officers, agents and employees, from any and all claims, causes of action, or liability arising from the performance of the contract by the Reno-Sparks Indian Colony Tribal Police, its agents or employees.

**X. WITHDRAWAL**

A Party may withdraw with or without cause upon no less than 90 days written notice to the administrative body of the other Party.

**XI. ENTIRE AGREEMENT**

This agreement contains the entire understanding between Parties and no oral terms or conditions, not contained within, shall be binding. This agreement may be modified at any time by written mutual consent of the Parties.

**XII. EFFECTIVE DATE**

The agreement shall be effective on July 1, 2011 and shall continue in full force and effective unless modified as provided in Section XI above or terminated.

**XIII. SEVERABILITY**

Should any part, term or provision of this agreement be finally decided to be in conflict with any law of the United States or the State of Nevada, or otherwise unenforceable or ineffectual, the validity of the remaining parts, terms, portions or provisions shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions

11-1054

can be construed in substance to constitute the Agreement the Parties intended to enter into the first instance.

**XIV. NOTICES**

Any notices by this agreement shall be in writing and made to the following:

1) For the County:

Sheriff or Sheriff's designee

2) For the Reno-Sparks Indian Colony Tribal Police:

Reno/Sparks Indian Colony Police Department

1995 E. 2<sup>nd</sup> St.

Reno, NV 89502

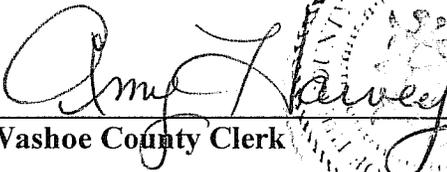
**IN WITNESS THEREOF**, the parties hereto have approved this Agreement and have caused this Agreement to be executed by their respective officers on the date next to the signatures.

11-10-11

THIS MEMORANDUM OF UNDERSTANDING IS EFFECTIVE THIS 13<sup>th</sup> DAY OF December, 2011

**WASHOE COUNTY BOARD OF COMMISSIONERS**

By   
Chairman Washoe County Commission

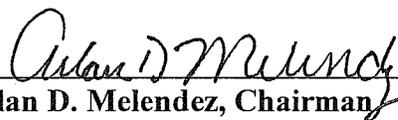
ATTEST:   
Washoe County Clerk



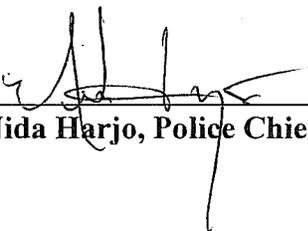
**WASHOE COUNTY SHERIFF**

By  For: Michael Haley T. V. McCall  
Michael Haley, Sheriff

**RENO-SPARKS INDIAN COLONY**

By   
Arlan D. Melendez, Chairman

**RENO-SPARKS INDIAN COLONY POLICE DEPARTMENT**

By   
Nida Harjo, Police Chief

11-1654

1826

AMENDMENT #5 to the COOPERATIVE AGREEMENT FOR SERVICES  
RELATED TO THE OPERATION OF THE HOMELESS COMMUNITY  
ASSISTANCE CENTER BETWEEN THE CITY OF RENO, WASHOE  
COUNTY AND THE CITY OF SPARKS

WHEREAS, the City of Reno (hereafter "Reno"), the City of Sparks (hereafter "Sparks"), and the County of Washoe (hereafter "Washoe County" or "County"), political subdivisions of the State of Nevada, executed a Cooperative Agreement for Services related to the Operation of the Homeless Community Assistance Center between the City of Reno, Washoe County and the City of Sparks on June 10, 2009 by the City of Reno, on June 23, 2009 by Washoe County and on June 22, 2009 by the City of Sparks ; and

WHEREAS, the Community Assistance Center has maintained continuous shelter operations and services through two extensions, Amendments #3 and #4, of the FY 10-11 Cooperative Agreement for Services executed on June \_\_\_\_, \_\_\_\_, and \_\_\_\_ 2011 and August 22, 23, and 24, 2011 by the City of Sparks, Washoe County, and the City of Reno, respectively; and

WHEREAS, the parties are desirous of amending said Agreement pursuant to paragraph 14.

NOW THEREFORE, it is agreed as follows, except as otherwise set forth below all terms and conditions of the existing Agreement shall remain in effect:

1. ATTACHMENT A, (ROLES AND RESPONSIBILITIES) *as revised by this amendment below* is incorporated into this agreement.
2. ATTACHMENT B as set forth in Paragraph 13, *as revised by this amendment below*, (COOPERATIVE CAC FUNDING AND IN-KIND CONTRIBUTION), is incorporated into this Agreement.
3. This Amendment to the Agreement is effective upon approval of all parties and the new Term of this Agreement as set forth in Paragraph 14 shall be *February 1, 2012 through June 30, 2013 unless otherwise continued, renewed or terminated pursuant to the Agreement.*

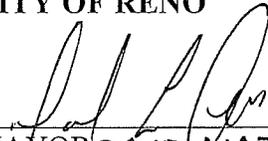
**Remainder of this page left blank intentionally.**

11-10-11  
8501-1

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment to the Cooperative Agreement on the date(s) set forth herein.

CITY OF RENO

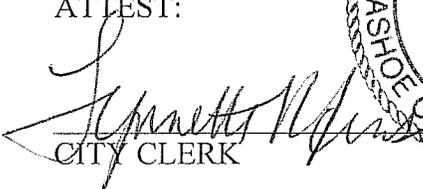
CITY OF SPARKS

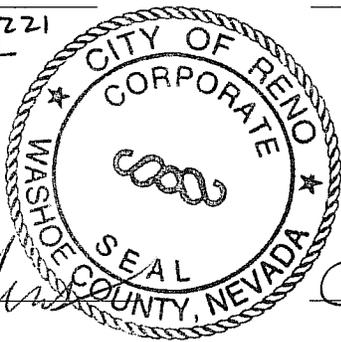
  
MAYOR DAVE AIAZZI  
ASSISTANT MAYOR

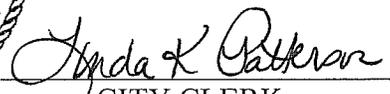
  
MAYOR

ATTEST:

ATTEST:

  
CITY CLERK

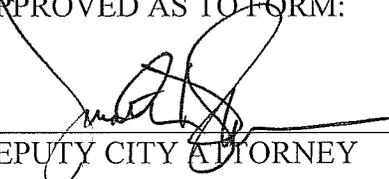


  
CITY CLERK



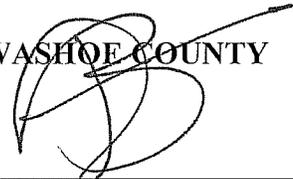
APPROVED AS TO FORM:

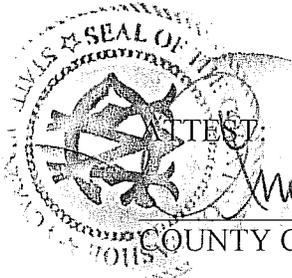
APPROVED AS TO FORM:

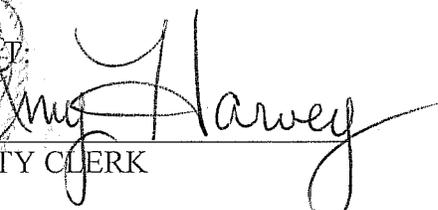
  
DEPUTY CITY ATTORNEY

  
DEPUTY CITY ATTORNEY

WASHOE COUNTY

  
CHAIRMAN, COUNTY COMMISSION



ATTEST:  
  
COUNTY CLERK

APPROVED AS TO FORM:

  
DEPUTY DISTRICT ATTORNEY

11-10-08

**ATTACHMENT A (Amendment 5)**  
**ROLE AND RESPONSIBILITIES**

The City of Sparks, Washoe County, and the City of Reno created a Transitional Governing Board (TGB) for the purpose of oversight, planning, coordinating, and managing resources for the provision of shelter operations and services at the Community Assistance Center (CAC), and to establish policies and priorities as they relate to these operations. Specifically, the TGB will:

- Approve the document and selection processes that are used to select the shelter operator.
- Approve specific performance measures and outcomes that will be used to 1) frame the selection process, and 2) become the basis for a performance-based contract with the operator.
- Evaluate bids and/or proposals, recommending which vender should receive the contract for shelter operations.
- Receive and review regular reports on compliance and implementation of the specific performance measures and outcomes.
- Approve long-term plans and policies to further the goals of the 10 Year Plan to End Homelessness and the Homeless Emergency Assistance and Rapid Transition to Housing Act (“HEARTH Act”).
- Set and approve policies that affect the CAC.

Working with the TGB, the three jurisdictions will jointly collaborate and support the operations and management of the shelter services provided at the CAC, including the negotiation of contracts, budgets, reporting requirements, and program oversight.

**CITY OF RENO ROLES AND RESPONSIBILITIES**

The City of Reno will serve as the lead entity for operations and oversight for the remainder of FY 11-12, and FY 12-13, including:

1. Coordination and Communication with CAC Community:
  - a. Coordinate activities of Tenants, Private Providers (Catholic Charities, and RSGM and others), and visiting providers and public agencies, as needed.
  - b. Coordinate and manage Public Relations
  - c. Communicate with other Jurisdictions
2. Contracting and Fiscal Responsibility:
  - a. Negotiating and executing contracts (budgets, programs, reporting requirements, etc) with vendors and operators (with each party participating as appropriate for fiscal oversight)
    - 1) Men’s Shelter
    - 2) Women’s Shelter
    - 3) Family Shelter
    - 4) Resource Center
    - 5) Security Services

b. Fiscal oversight and reporting for FEMA grant funds, Emergency Solutions Grant funds, Community Development Block Grant funds, and private donations.

3. Program Oversight:

- a. Men's Shelter
- b. Women's Shelter
- c. Family Shelter
- d. Resource Center
- e. Security Services

4. Facilities Maintenance and Management.

Employees assigned to the CAC will be provided adequate space to perform their duties. Subject to any necessary future changes as determined by the staff working team under Paragraph 1 of the Agreement, Washoe County staff will be provided four offices in the northeast corner of Community Resource Center second floor. The Lead Entity will manage and maintain:

- a. Leasing space to Non-profit Tenants
- b. Property Management
- c. Men's Shelter, Women's Shelter, Family Shelter
- d. Security
- e. Utilities
- f. Trash
- g. Building Maintenance
- h. Grounds Maintenance

5. Facilitate the transition of the CAC to a qualified non-profit to be responsible for the CAC long-term.

6. Coordination and Development of On-Site Services.

The collocation of key service agencies at the Community Assistance Center is intended to enhance clients' access to essential services and permit cross-agency communication and coordination in case management and service delivery. Space will be provided in the Community Resource Center for service agencies to address the many factors that contribute to homelessness, including poverty, domestic violence, substance abuse, lack of education, and job skills. The collocation of permanent and rotating service agencies ensures residents have reasonable access to assistance. The types of services that may be provided on-site include:

- a. Housing Referrals & Assistance
- b. Food
- c. Transportation,
- d. Educational Assistance, e.g. GED or Computer Classes
- e. Parenting, Budgeting, Nutrition, and Child Development Classes
- f. Employment Assistance
- g. Job Training
- h. Clothing
- i. Childcare Subsidies

- j. Street Outreach
- k. Case Management
- l. Health Care
- m. Mental Health Treatment
- n. Substance Abuse Treatment
- o. Assistance in Acquiring Mainstream Resources
- p. Legal Services

### **WASHOE COUNTY ROLE AND RESPONSIBILITIES**

1. Coordinate with and support the lead entity, when appropriate, in negotiating and executing contracts (budgets, programs, reporting requirements, etc) with operators (with each party participating as appropriate for fiscal oversight) for one or all of the following services:
  - a. Family Shelter
  - b. Men's Shelter
  - c. Women's Shelter
2. Coordination and Communication with CAC Community, in collaboration with the Lead Entity:
  - a. Coordinate with provider agencies.
  - b. Carry out Public Relations activities when needed.
  - c. Communicate and coordinate with the other Jurisdictions.
3. Washoe County shall be Responsible for Contract Oversight and Fiscal Responsibility for Programs funded through Washoe County's remaining FY 11-12 and FY 12-13 contributions, including negotiating and executing contracts (budgets, programs, reporting requirements, etc.) with operators (with each party participating as appropriate for fiscal oversight), and direct payment of invoices for operations of the:
  - a. Family Shelter
  - b. Men's Shelter
  - c. Women's Shelter
4. Assist Lead Entity with Program Oversight:
  - a. Men's Shelter Operation
  - b. Women's Shelter Operation
  - c. Family Shelter Operation
  - d. Security Services

### **CITY OF SPARKS ROLE AND RESPONSIBILITIES**

1. Coordination and Communication of CAC Community, in collaboration with the Lead Entity:
  - a. Where appropriate, coordinate with provider agencies.
  - b. Carry out Public Relations activities when needed.
  - c. Communicate and coordinate with other Jurisdictions.

2. Contracting and Fiscal Responsibility, in collaboration with the Lead Entity, when appropriate, in negotiating and executing contracts (budgets, programs, reporting requirements, etc) with operators (with each party participating as appropriate for fiscal oversight) for one or all of the following services:
  - a. Family Shelter
  - b. Men's Shelter
  - c. Women's Shelter
  - d. Resource Center
  - e. Security Services

**ATTACHMENT B (Amendment 2)**  
**COOPERATIVE CAC FUNDING AND IN-KIND CONTRIBUTION**

**IN-KIND CONTRIBUTION:**

<b>NAME</b>	<b>TITLE/WHERE</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>FTE</b>
Krista Lee	CAC Coordinator/ Reno Housing Specialist and Homeless Services Coordinator	CAC management and coordination	795-5853 LeeK@reno.gov	.75
<b>SUPERVISOR</b>	<b>TITLE/WHERE</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	
Maureen McKissick	Reno Grant and Federal Legislative Affairs Manager	Supervise CAC Coordinator	334-2253 McKissickM@reno.gov	.25
<b>NAME</b>	<b>TITLE/WHERE</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>FTE</b>
Ortencia Pat Murray	Washoe County Senior Human Services Support Specialist (CPS)	Family support Case management Services for family Shelter residents	785-5600	2
<b>SUPERVISOR</b>	<b>TITLE/WHERE</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>N/A</b>
Kim Schweickert	Washoe County Human Services Supervisor	Supervise Family Shelter Case Managers	337-4535 ksschweickert@ washoecounty.us	*****
<b>NAME</b>	<b>TITLE/WHERE</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>FTE</b>
Amanda Lewis	Washoe County Adult Social Worker (Indigent Health)	Social Work Services with adult Men and Women	785-4275 alewis@washoecounty.us	1
<b>SUPERVISOR</b>	<b>TITLE/WHERE</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>N/A</b>
Anne Murphy	Washoe County Social Worker Supervisor	Social Worker Supervision	784-7311 amurphy@ washoecounty.us	*****
<b>NAME</b>	<b>TITLE/WHERE</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>FTE</b>
Nick Manzo	Reno Maintenance Technician	CAC facility Maintenance	334-2243 ManzoN@reno.gov	1
<b>SUPERVISOR</b>	<b>TITLE/WHERE</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>N/A</b>
Scott Jones	Reno Public Works/ Maintenance & Operations Manager	Supervision of Facility Maintenance staff	334-2240 JonesS@reno.gov	*****

<b>FY 11-12 FUNDING BY SOURCE***</b>	
<b>City of Reno</b>	
Emergency Shelter Grants (HUD)	\$ 155,000
City Funds	\$ 337,500
<b>Washoe County</b>	
General Funds – from prior tax levy in support to the Child Protective Service Fund	\$1,174,581
General Funds – from prior tax levy in support to the Indigent Tax Levy Fund	
Note: these funding sources are a diversion from existing programs that may, due to legal requirements, revert to their original purposes.	
<b>City of Sparks</b>	
Community Development Block Grant Funds	\$ 84,976
<b>Other Resources</b>	
<b>TOTAL FY 11-12 FUNDING</b>	<b>\$1,752,057</b>

**\*\*\*Restrictions on the utilization of funds are as follows:**

<p>City of Reno ESG funds can be used for shelter operations and maintenance including: utilities, laundry service, food, repairs, and security. No more than 10 percent of the ESG grant may be used for shelter staff salaries.</p>
<p>All Washoe County funds will be utilized to support shelter services, costs related to case management for shelter residents, and security services.</p>
<p>The Community Development Block Grant funding provided herein by the City of Sparks is for costs related to the operation of the Resource Center and to support shelter services located at the CAC.</p>

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION DIRECTING THE COUNTY TREASURER TO GIVE NOTICE OF THE SALE OF PROPERTIES SUBJECT TO THE LIEN OF A DELINQUENT ASSESSMENT; RATIFYING ALL ACTIONS PREVIOUSLY TAKEN; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

WHEREAS, the Board of Commissioners (the "Board") of the County of Washoe (the "County"), State of Nevada, pursuant to different ordinances heretofore duly passed and adopted, created County improvement districts as more particularly described at Exhibit A attached hereto and incorporated herein (the "Districts"), and ordered the acquisition of improvements within said Districts, and determined to defray a portion of the entire cost and expense of such improvements by special assessments, according to benefits, against the benefited lots, tracts and parcels of land ("properties") in the respective Districts; and

WHEREAS, the Board has by their respective ordinances levied assessments against the properties; and

WHEREAS, the Board has directed and hereby reaffirm their direction to the County Treasurer to collect and enforce the assessments in the Districts in the manner provided by Nevada's Consolidated Local Improvements Law, NRS Chapter 271; and

WHEREAS, the assessment installments on certain properties in the Districts are delinquent, as identified in Exhibit A attached hereto ("delinquent properties"), and remain delinquent after delivery by certified mail, return receipt requested, of a ten day delinquency notice to each delinquent property owner; and

WHEREAS, the Board desires that the County Treasurer proceed with a notice of the sale of the delinquent properties as provided in NRS 271.545 and sell the delinquent properties pursuant to NRS 271.540 to NRS 271.630.

1-1860

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF WASHOE, STATE OF NEVADA AS FOLLOWS:

1. The Board hereby exercises its option to cause the whole amount of the unpaid principal of the assessments on the delinquent properties to become due and payable as provided in NRS 271.410.

2. The Board hereby ratifies all action previously taken by the County Treasurer and directs the County Treasurer to give notice of the sale of the delinquent properties and to sell the delinquent properties pursuant to NRS 271.540 to NRS 271.630. **The sale shall take place at 11:00 a.m. on February 28, 2012, in the Washoe County Central Conference Room, 1001 E 9<sup>th</sup> St Building C, Reno Nevada,** which the Board hereby finds a convenient location within the County.

3. If some irregularity or circumstance arises before the sale of any delinquent property such that in the opinion of the Washoe County Treasurer the public interest would best be served by withdrawing such a delinquent property from sale, the Washoe County Treasurer is hereby expressly authorized to make such a withdrawal. The Treasurer shall report to the Board in writing concerning his decision to make such a withdrawal and shall state the reasons for the decision.

4. The County Treasurer shall give the notice as provided in NRS 271.545, by publication in the Reno Gazette Journal, a newspaper of general circulation in the County, and such notice to be published at least once a week, for three consecutive publications, by three weekly insertions, the first such publication to be at least 15 days prior to the day of sale. It shall not be necessary that the notice be published on the same day of the week, but not less than 14 days shall intervene between the first publication and the last publication. Such service by publication shall be verified by the affidavit of the publisher and filed with the County Treasurer. The County Treasurer or his designee shall also give written notice of sale by mailing a copy of such notice, by first-class mail, postage prepaid, at least 20 days prior to the day of sale, to the last known owner or owners of all properties subject to sale or other designated person at his or

11/10/11

her last-known address or addresses; and to any person or governmental entity that appeared in the records of the County to have a lien or other interest in the delinquent property. Proof of such mailing shall be made by the affidavit of the County Treasurer or his designee and such proof shall be filed with the County Treasurer. Proof of the publication and proof of the mailing shall be maintained in the permanent records of the office of the County Treasurer until all special assessments and special assessment bonds issued (if such special assessment bonds have been or are hereafter issued) shall have been paid in full, both principal and interest, until any period of redemption has expired or property sold for an assessment, or until any claim is barred by an appropriate statute of limitations, whichever occurs last.

5. The officers of the County are hereby authorized to take all action necessary to effectuate the provisions of this Resolution.

6. The resolution is effective on passage and approval.

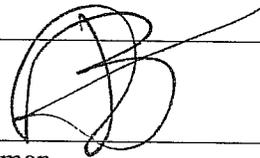
ADOPTED this 13th Day of December 2011, by the following vote:

AYES: Bretornitz, Weber, Jung, Larkin

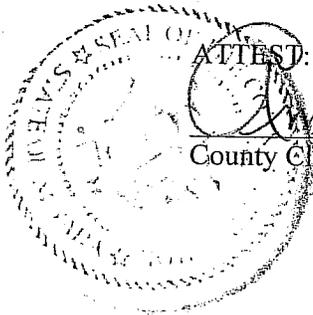
NAYS: \_\_\_\_\_

ABSENT: Humke

ABSTAIN: \_\_\_\_\_



Chairman  
Washoe County Commission



ATTEST:

County Clerk



11/10/60

EXHIBIT A

Delinquent Parcels – by Assessment District - as of 11/23/2011

WCAD #21 Cold Springs Sewer—**District 5**  
11 parcels

- 087-571-17
- 087-572-02
- 087-581-16
- 556-053-06
- 556-053-10
- 556-061-05
- 556-071-03
- 556-101-02
- 556-111-03
- 556-312-12
- 566-070-27

WCAD #23 Arrowcreek Water—**District 2**  
3 parcels

- 152-272-01
- 152-662-05
- 152-911-06

WCAD #30 Antelope Valley Road—**District 5**  
6 parcels

- 079-470-36
- 079-470-87
- 079-470-97
- 079-481-71
- 079-490-10
- 079-500-59

WCAD #37 Spanish Springs Sewer Phase 1A—**District 4**  
3 parcel

- 089-243-21
- 089-332-03
- 089-344-14

Total Parcels 23

11-1060

RESOLUTION

TO AUGMENT THE BUDGET OF THE WASHOE COUNTY GENERAL FUND, WASHOE COUNTY GOLF COURSE FUND, WASHOE COUNTY EQUIPMENT SERVICES FUND, WASHOE COUNTY RISK MANAGEMENT FUND AND THE WASHOE COUNTY HEALTH BENEFITS FUND

- WHEREAS, on September 27, 2011 the Board of County Commissioners (BCC) approved specific actions to take place to balance the alternative services delivery contra in the Washoe County General Fund; and
- WHEREAS, the Washoe County General Fund had an opening fund balance of \$866,372 not appropriated in fiscal year 2011/2012; and
- WHEREAS, the Golf Course fund, Risk Management Fund, Health Benefits Fund, Child Protective Service Fund, Assessor Technology Funds and Equipment Services Funds will be transferring cash to the General Fund pursuant to Board direction on September 27, 2011; and
- WHEREAS, the General Fund requires appropriation authority to zero out the contra account put in the fiscal year 2011/12 budget for alternative services delivery (\$1,758,061) and may require additional budget authority for employee separation buyouts (\$264,100); and
- WHEREAS, on August 23, 2011 the BCC designated \$3 million of Capital Improvement Funding, \$7 million of Risk Management cash reserves, and \$8.4 million of Health Benefits Fund cash reserves be allocated to use for the refund of the Incline Village/Crystal Bay Property tax refunds; and
- WHEREAS, the General Fund requires appropriation authority to pay the Incline Village/Crystal Bay property tax refunds; and

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Washoe, State of Nevada:

Section 1. That the budget of the Washoe County General Fund, Golf Course Fund, Equipment Services Fund, Risk Management Fund, Health Benefits Fund and Assessor's Technology Fund be adjusted as follows:

<u>General Fund</u>		
<u>Increase Expenditures</u>		
189000-821000	General Fund (GF) Alternative Services Delivery	\$ 1,758,061 (1)
103100-710100	WC-2 consolidation study	\$ 50,000 (1)
182010-705520	Accrued Employee Benefits	\$ 264,100 (1)
<u>113100-710110</u>	<u>Treasurer's Office Temporary help for Incline Refund</u>	<u>\$ 150,000 (1)</u>
Sub-total increases to expenditures		\$ 2,222,161 (1)
199999-710591	Incline Property Tax refunds-General Government	\$ 18,400,000 (2)
<u>Increase Revenues</u>		
	General Fund Unappropriated opening fund balance (carryover)	\$ 866,372 (1)
199999-460188	Golf fund overhead recovery	\$ 205,789 (1)
199999-460185	Child Protective Services overhead recovery	\$ 200,000 (1)
188500-626069	Transfer from Equipment Services Fund	\$ 700,000 (1)
<u>188500-622270</u>	<u>Other Restricted Revenue-Assessor Technology funding</u>	<u>\$ 250,000 (1)</u>
Sub-total increases to revenues		\$ 2,222,161 (1)
188500-626018	Transfer from the Health Benefits Fund	\$ 8,400,000 (2)
188500-626019	Transfer from the Risk Management Fund	\$ 7,000,000 (2)
<u>188500-814092</u>	<u>Move Capital Improvement Fund transfer from GF</u>	<u>\$ 3,000,000 (2)</u>
Total adjustments required for Incline Property Tax refunds		\$ 18,400,000 (2)

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**Golf Course Fund**

	<u>Increase Revenues</u>	
Net Assets	Un-appropriated net assets	\$205,789
	<u>Increase Expenses</u>	
680500-711400	Overhead – General Fund	\$205,789

**Equipment Services Fund**

	<u>Increase Revenues</u>	
Net Assets	Un-appropriated net assets	\$700,000
	<u>Increase Expenses</u>	
690200-811001	Transfer to General Fund	\$700,000

**Risk Management Fund**

	<u>Increase Revenues</u>	
Net Assets	Un-appropriated net assets	\$7,000,000
	<u>Increase Expenses</u>	
195051-811001	Transfer to General Fund	\$7,000,000

**Health Benefits Fund**

	<u>Increase Revenues</u>	
Net Assets	Un-appropriated net assets	\$8,400,000
	<u>Increase Expenses</u>	
180600-811001	Transfer to General Fund	\$8,400,000

**Other Restricted Revenue Fund – Assessor Technology Funding**

	<u>Decrease Expenses</u>	
IN20280-781009	Assessor Tech Fee Equipment Capital	\$250,000
	<u>Increase Transfers out to General Fund</u>	
IN20280-811001	Transfer to General Fund	\$250,000

1/1/067

Section 2. This Resolution shall be effective on passage and approval.

Section 3. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, Comptroller, and the Budget Division.

Adopted this 13<sup>th</sup> day of December, 2011.



Chairman, Washoe County  
Board of County Commissioners

ATTEST:



[Handwritten Signature]  
County Clerk